

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

November 18, 2021 at 12 Noon

Board Room

ATTENDANCE

Board Members Present: Brett Irlmeier, Marlene Ballou, Michelle Sprague, Anne Miller, Rev. Phillip Beisswenger

Board Members Absent: Vicky Robinson, Mark Kessler

Staff Present: Suzanne Cooner, Melinda Alt, Paul Topliff, Dr. Michelle Rebelsky, Haillie Bruch

I. CALL TO ORDER

Brett Irlmeier, Board Chair, called the meeting to order at 12:01 p.m.

II. AGENDA APPROVAL

Michelle Sprague made a motion, seconded by Anne Miller to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No public comments.

IV. CONSENT AGENDA

Anne Miller made a motion seconded by Michelle Sprague to approve the agenda. Motion carried.

V. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of October 2021 Operating Statement "excess of revenue over expenses" for the month was a positive \$82,178.03. YTD is a positive \$191,669.16 compared to budget of \$24,015.70.

CD #23484 at Landmands Banks for \$1,063,322.69 came due. Bids were: Landmands Bank 0.15%, Exchange State Bank 0.05%; and Audubon State Bank Passed on bidding. The CD was reinvested at the highest rate of 0.15% at Landmands bank for another 12 months.

Marlene Ballou made a motion, second by Michelle Sprague to approve the financials. Motion carried.

VI. MEDICAL STAFF REPORT AND CREDENTIALING

Suzanne Cooner, CEO, gave the medical staff report and credentialing recommendations, on behalf of Dr. Michelle Rebelsky. The following appointments, reappointments, and resignations from the medical staff were reviewed:

Initial Appointment to Active Medical Staff:

1. Saima Shahid, MD (ACMH)

Initial Appointment to Allied Health Staff:

1. Jennifer Burds, ARNP (Wapiti Medical Staffing)

Reappointment to Consulting Medical Staff:

1. Joan James, MD (ITP)
2. Kyle Stansifer, MD (ENT of Omaha)

Reappointment to Allied Health Staff:

1. Mark Hilliard, CRNA (Heartland Anesthesia)
2. Heath Paulsen, CRNA (Heartland Anesthesia)
3. Robin Westrum, ARNP (Radiant Complexions Dermatology)

Resignation from Courtesy Medical Staff:

1. Stephen Smith, DO

Board members reviewed the application, the supporting documentation, the recommendations from the Medical Staff, and information received during the credentialing and privileging processes.

Based on this review, it is the Board's opinion that the above applicant meets the requirements for Medical Staff Initial Appointment, Reappointments, and Resignations.

Brett Irlmeier made the motion seconded by Rev. Philip Beisswenger to approve the above credentialing. Motion carried.

Suzanne Cooner gave an update on the following:

- eHospitalist coverage – fully implemented on November 11, 2021. This gives us 24/7 access to board certified internal medicine physicians to support our clinical team via telemedicine. Utilization reports will be given to the board monthly.
- Discussion of general management of patients who cannot be transferred out due to current tertiary hospital bed shortage in Iowa. Patient safety has been maintained with backup support from eHospitalist program.
- Plan to move Radiology PACs from Mercy to Methodist Jennie Edmundson when we go live with EPIC. The contract requires 90 day notice to Mercy.

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Suzanne Cooner, Chief Executive Officer, provided the compliance, quality, patient safety and risk management reports.

- The Quality Committee met on Tuesday, November 16, 2021, and received reports from, Care Coordination, Pharmacy, Rehab Services, Infection Prevention, Med-Surg/ED/Trauma and Nutritional Services. Reviewed action items for areas of improvement. Reviewed action plans for identified opportunities for improvement.
- Reviewed operational summary and summary of risk management activities.

IX. REVIEW AND APPROVALS

The following were presented to the board for approval.

- PAC Policy:
 - COVID-19 Vaccine Policy – New
- Dr. Vampola Employment Agreement Amendment

Rev. Philip Beisswenger made a motion seconded by Marlene Ballou to approve the COVID-19 policy and the amendment as presented for Dr. Vampola's Employment Agreement. Motion Carried.

X. CEO Report

Suzanne Cooner, CEO provided the following report:

- Dr. Saima Shahid will be covering for Dr. Vampola while she is on maternity leave. She will be here from Nov 29 to March 4th. She is interested in possibly joining our organization long-term.
- Jennifer Burds, ARNP will be covering for Kelli Borkowski, ARNP while she is on maternity leave.
- We are having our first vaccine clinic for children ages 5-11 this Thursday evening. We will be vaccinating 15 children.
- The positivity rate for COVID is going down slightly from last week to 13%. By Friday we will have given approximately 500 booster vaccinations to adults.
- The storage room retrofit construction project is on hold due to a new requirement from the federal government. We should be able to begin the project within a few months. In the meantime, the pre/op and post/op project is on extended hold as we cannot use grant funding for the project.

XI. Executive Closed Session Iowa Code 21.5 (1)(i) – CEO Annual Bonus/2021-2022 Goals

Michelle Sprague made a motion seconded by Anne Miller to move into executive closed session at 12:45 p.m. Motion Carried.

Michelle Sprague made a motion, seconded by Rev. Phillip Beisswenger, to move out of executive closed session at 1:35 p.m. Motion Carried.

Michelle Sprague made a motion, seconded by Marlene Ballou, to approve the recommendations made in the executive closed session to approve the 2020-2021 annual bonus for Suzanne Cooner, CEO and to approve recommended bonus goals for 2021-2022. Motion carried.

XII. Board Discussion

Board discussed succession planning with CEO.

ADJOURNMENT:

The meeting adjourned at 2:01 p.m. with a motion by Anne Miller and seconded by Marlene Ballou. Motion carried.

Brett Irlmeier, Board Chair

Marlene Ballou, Board Secretary/Treasurer

- PAC Policy:
 - COVID-19 Vaccine Policy – New