

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

October 28, 2021 at 12 Noon

Board Room

ATTENDANCE

Board Members Present: Brett Irlmeier, Marlene Ballou, Michelle Sprague, Anne Miller, Vicky Robinson, Rev. Philip Beisswenger, Mark Kessler

Board Members Absent:

Staff Present: Suzanne Cooner, Melinda Alt, Paul Topliff, Dr. Michelle Rebelsky, Haillie Bruch

I. CALL TO ORDER

Brett Irlmeier, Board Chair, called the meeting to order at 12:00 p.m.

II. AGENDA APPROVAL

Anne Miller made a motion, seconded by Michelle Sprague to approve the agenda with approval in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No public comments.

IV. CONSENT AGENDA

Vicky Robinson made a motion seconded by Marlene Ballou to approve the agenda. Motion carried.

VII. FINANCIAL REPORT

Kevin Morey reviewed the BKD Annual Audit Report for the 2021 fiscal year with Board Members. A recommendation was made by Mr. Morey to set aside \$600,000.00 as contingency awaiting outcome of the single financial audit for use of federal CARES Act funding.

Vicky Robinson made a motion, seconded by Michelle Sprague to approve the Annual BKD Financial Audit including approval of the recommendation to set aside \$600,000.00 as contingency pending the outcome of the single financial audit. Motion Carried.

Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of September 2021 Operating Statement "excess of revenue over expenses" for the month was a positive \$183,155.82. YTD is a positive \$109,491.13 compared to budget of \$18,011.77.

Vicky Robinson made a motion, second by Rev. Philip Beisswenger to approve the financials. Motion carried.

VIII. MEDICAL STAFF REPORT AND CREDENTIALING

Dr. Michelle Rebelsky gave the medical staff report and credentialing recommendations. The following appointments, reappointments, and resignations from the medical staff were reviewed:

Initial Appointment to Consulting Medical Staff:

1. Lucas Mailander, MD (eAvel)
2. Manik Veer, MD (Iowa Heart)
3. Joseph Doerer, MD (Iowa Heart)

Reappointment to Consulting Medical Staff:

1. Robert Warner, MD

Reappointment to Allied Health Staff:

1. Malori Khalil, CRNA

Resignation from Consulting Medical Staff:

1. Edward Cashman, DO (Wapiti)
2. Benjamin Blaylock, CRNA (Heartland Anesthesia)

Board members reviewed the application, the supporting documentation, the recommendations from the Medical Staff, and information received during the credentialing and privileging processes.

Based on this review, it is the Board's opinion that the above applicant meets the requirements for Medical Staff Initial Appointment, Reappointments, and Resignations.

Mark Kessler made the motion seconded by Marlene Ballou to approve the above credentialing. Motion carried.

Dr. Rebelsky gave an update on the following:

- Avel eHospitalists will go live on November 8, 2021.
- Review of the quality summary of operations for September 2021.
- Physician recruitment and the plan to bring on one ARNP provider, Jennifer Burds, starting in January 2022 to provide coverage for Kelli Borkowski, ARNP while she is on maternity leave. We also plan to engage the services of Saima Shahid, M.D. to provide coverage for Dr. Vampola while she is on maternity leave. Dr. Shahid is also interested in a possible permanent position with ACMH after the three month locums engagement is completed. She will be providing family practice locums services from November 29, 2021 to March 4, 2022.

IX. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Suzanne Cooner, Chief Executive Officer, provided the compliance, quality, patient safety and risk management reports, on behalf of Kolton Hewlett.

- The Quality Committee met on Tuesday, October 19, 2021, and received reports from, Pharmacy, Rehab Services, Infection Prevention, and Med-Surg/ED/Trauma. Reviewed action items for areas of improvement. Dr. Rebelsky recommended that when measures are consistently 100%, new measures need to be implemented.
- Reviewed summary of risk management activities and patient safety topics.

X. REVIEW AND APPROVALS

The following were presented to the board for approval.

- PAC Policy:
 - eCare Hospitalist Services – New
- Organizational Chart – Updated
- Resolution for USDA Grant
- Approval for Appointment of Compliance/Privacy Officer, Melanie Larsen.
- Use of CARES act funding to provide one time employee retention bonus.

Brett Irlmeier made a motion seconded by Mark Kessler to approve all items discussed above. Motion Carried.

XII. CEO Report

Suzanne Cooner, CEO provided the following report:

1. The ED project is complete, and staff transitioned over to the space the week of October 15th.
2. In October we hired one new employee, Rhonda Shriver, for Environmental Services.
3. The hospital is partnering with Public Health to begin booster dose vaccinations for all three vaccines. Vaccination clinics will be held November 3, 10, 17 and December 1. We anticipate approval of the Pfizer vaccine for children 5-11 within the next few weeks.
4. Audubon County COVID -19 rates remain high at 18%. Most are teens and adults under the age of 40 who are unvaccinated.
5. ACMH completed our Strategic Planning process on October 26th. The strategic plan is a five year plan with four strategic goals. The four goals are:
 - Improve the Health and Wellbeing of Our Community
 - Improve Employee Engagement and Retention
 - Improve Quality and Safety of Patient Care

- Improve Financial Strength and Accountability

XIII. ADJOURNMENT:

The meeting adjourned at 1:55 p.m. with a motion by Marlene Ballou and seconded by Michelle Sprague. Motion carried.

Brett Irlmeier, Board Chair

Marlene Ballou, Board Secretary/Treasurer

- PAC Policy:
 - eCare Hospitalist Services – New