

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

February 24, 2022 at 12 Noon

Board Room

ATTENDANCE

Board Members Present: Michelle Sprague, Anne Miller, Mark Kessler, Rev. Philip Beisswenger

Board Members Absent: Brett Irlmeier, Vicky Robinson, Marlene Ballou

Staff Present: Suzanne Cooner, Melinda Alt, Paul Topliff, Dr. Michelle Rebelsky, Haillie Bruch

I. CALL TO ORDER

Michelle Sprague, Board Chair, called the meeting to order at 12:08 p.m.

II. AGENDA APPROVAL

Mark Kessler made a motion, seconded by Anne Miller to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No public comments.

IV. CONSENT AGENDA

Anne Miller made a motion seconded by Rev. Philip Beisswenger to approve the January 27, 2022 meeting minutes. Motion carried.

V. PUBLIC HEARINGS

PUBLIC HEARING – Fiscal Year (FY) 2022 County Budget Amendment AND Fiscal Year (FY) 2023 County Budget

Anne Miller made a motion to open the public hearing on the proposed FY 2022 County Budget Amendment and the FY 2023 County Budget for Audubon County Memorial Hospital. Mark Kessler seconded the motion. Motion carried. There were no community members in attendance. There were no written or verbal objections. Mark Kessler made a motion, seconded by Anne Miller to adopt the proposed FY 2022 County Budget Amendment and the FY 2023 County Budget for the Audubon County Memorial Hospital. Motion carried.

Mark Kessler made a motion seconded by Rev. Philip Beisswenger to close the public hearing on the FY 2022 County Budget Amendment and the FY 2023 County Budget. Motion Carried.

VI. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of January 2022 Operating Statement "excess of revenue over expenses" for the month was a positive \$54,647.43 YTD is a positive \$305,048.53 compared to budget of \$42,027.49.

CD #23496 for \$575,310.01 matured at Landmands Bank on 02/14/2022. Bids were: Landmands Bank 0.15%; Exchange State Bank 0.05%; Audubon State Bank passed on bidding. The CD was reinvested at the highest rate of 0.15% at Landmands Bank for another 12 months.

CD #23565 at Landmands Bank came for \$434,351.24 came up for renewal on 02/24/2022. Bids were: Landmands Bank 0.15%; Exchange State Bank 0.05%; Audubon State Bank passed on bidding. The CD was reinvested at the highest rate of 0.15% at Landmands Bank for another 12 months.

Mark Kessler made a motion, seconded by Anne Miller to approve the financials. Motion carried.

VII. MEDICAL STAFF REPORT AND CREDENTIALING

Dr. Rebelsky, CMO, gave the medical staff report and credentialing recommendations. The following appointments, reappointments, and resignations from the medical staff were reviewed:

Initial Appointment to Allied Health Staff:

1. Dana Hatwig, ARNP (Integrated TeleHealth Partners)

Reappointment to Allied Health Staff:

1. Vivian Chance, ARNP (AFHC)

Resignations from Consulting Medical Staff:

1. Caliste Hsu, MD (Miller Orthopaedic)

Resignation from Allied Health Staff:

1. Holly Christensen, ARNP (ACMH – ED)

Board members reviewed the applications, supporting documents, recommendations from the Medical Staff, and information received during the credentialing and privileging processes.

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff Initial Appointments, Reappointments, and Resignations.

Mark Kessler made the motion seconded by Anne Miller to approve the above credentialing. Motion carried.

Dr. Rebelsky reported that Dr. Vampola has returned part-time and will be back full time in March. Dr. Shahid will be leaving on March 4, 2022 and Jennifer Burd, ARNP will be leaving on March 11, 2022. Both provided locums coverage for Dr. Vampola and Kelli Borkowski during their leave of absence.

Dr. Rebelsky gave an update on the EPIC implementation and presented the Operations Summary Report. She reported that we have been able to safely keep several patients at ACMH that would have been transferred in the past with assistance from the Avel e-Hospitalists. Both Avel telemedicine programs, e-Emergency and e-Hospitalists are going well.

Dr. Rebelsky presented the new Medical Staff Organization chart. Dr. Rebelsky will be the Department of Medicine Chief replacing Dr. Vampola. All other positions remained the same.

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Suzanne Cooner, CEO, provided the following report on compliance, quality, patient safety and risk management:

- The Compliance Committee met on February 23, 2022. There were no compliance concerns. The Medical Staff would like to complete another coding audit in the fall of 2022, after Epic is implemented.
- The Quality Committee met on Tuesday, February 15, 2022 and reviewed reports from cardiac rehab, infusion services, physician clinics, med-surg/trauma/ED, radiology, rehab services, specialty clinics and surgical services. Reviewed action items for identified opportunities for improvement.
- Reviewed summary of risk management activities and complaints.

IX. APPROVALS

The following were presented to the board for approval.

- Samfee Services Addendum – Avel eCARE, LLC
- Pharmacy Support Services Agreement
- Signature Authority on Checks

Mark Kessler made a motion seconded by Anne Miller to approve the Samfee Services Addendum through Avel eCARE, LLC and the Pharmacy Support Services Agreement. Motion Carried.

Michelle Sprague requested that Melinda Alt print out a monthly report of all checks signed for the Board of Trustees to review at the board meeting.

Anne Miller made a motion seconded by Michelle Sprague to approve the Signature Authority on Checks with the changes of signatures on checks from the Board Chair signature and the Board Treasurer/Secretary signature to the Chief Executive Officer and Board Treasurer/Secretary signature on checks. Motion Carried.

X. CEO Report

Suzanne Cooner, CEO provided the following report:

- The Chartis Center for Rural Health has chosen ACMH as a top 100 critical access hospital in the U.S. for 2022. To determine the 2022 list, the Chartis Center used the Hospital Strength Index, which assesses performance in eight areas: inpatient market share, outpatient market share, quality, outcomes, patient perspective, cost, charge, and financial efficiency.
- We have hired three new staff this month including Amber Fabian, R.N. for Med/Surg/ED; Joe Otten, Plant Operations Specialist; and Jennifer Schneider, R.N. House Supervisor Med/Surg/ED.
- ACMH staff donated items and money on Feb 17th, Random Act of Kindness day which was sponsored by the Employee's Club. Items collected went to residents of the Friendship Home and Exira Care Center. Staff donated a total of \$125.00 which was matched by the Employee's Club for a total of \$250.00. The money was used to purchase more items like large print crosswords, soft tissues, crafts, socks, candy, nail polish and puzzles in addition to all the items staff personally donated.
- Update on Storage Room construction: The ceiling is finished. Drees is working on the HVAC system. Midwest sprinkler will be here this week to do the sprinkler system. Feld Fire will be here also to install the alarm devices. JP Flooring has enough of the flooring to complete the job. They will be here March 2nd and 3rd will return the 10th and 11th to finish.
- ACMH will begin construction of the roof in March depending on weather. The supplies have already been purchased and are in the warehouse.
- The board self-assessment will be reviewed with the board next month. Suzanne will send out updated if there are any more returns.
- Discussed current legislative issues including potential Certificate of Need law changes and tort reform. Suzanne has contacted legislators regarding our concerns related to proposed changes to the Certificate of Need as it relates to healthcare in our state.
- Board members were encouraged to attend the Iowa Hospital Association Governance Forum on April 22-23. The virtual webinar will be held in the ACMH board room both days.

XI. Board Discussion

No further discussion at this time.

XII. ADJOURNMENT:

The meeting adjourned at 1:16 p.m. with a motion by Rev. Philip Beisswenger and seconded by Mark Kessler. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer