

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

May 26, 2022 at 12 Noon

Board Room

ATTENDANCE

Board Members Present: Michelle Sprague, Marlene Ballou, Brett Irlmeier, Anne Miller

Board Members Absent: Mark Kessler, Rev. Phillip Beisswenger, Vicky Robinson

Staff Present: Suzanne Cooner, Melinda Alt, Paul Topliff, Dr. Michelle Rebelsky, Haillie Bruch

I. CALL TO ORDER

Brett Irlmeier, Vice Board Chair, called the meeting to order at 11:59 a.m.

II. AGENDA APPROVAL

Michelle Sprague made a motion, seconded by Marlene Ballou to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No public comments.

IV. CONSENT AGENDA

Marlene Ballou made a motion, seconded by Michelle Sprague to approve the April 28, 2022 meeting minutes. Motion carried.

V. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of April 2022 Operating Statement "excess of revenue over expenses" for the month was a positive \$44,130.52. YTD is a positive \$377,083.59 compared to budget of \$60,039.28.

CD #612185, for \$1,075,460.85 matured on 05/06/2022. Rates at Exchange State Bank 0.10%, Landmand's Bank 0.30%, and Audubon State Bank passed on bidding. The CD was reinvested at the highest rate of 0.30% at Landmand's Bank for another 12 months.

Anne Miller made a motion, seconded by Michelle Sprague to approve the financials. Motion carried.

VI. MEDICAL STAFF REPORT AND CREDENTIALING

Dr. Rebelsky, CMO, gave the medical staff report and credentialing recommendations. The following initial appointments and resignations from the medical staff were reviewed:

Initial Appointment to Consulting Medical Staff:

1. Kirk Brown (Avel eHospitalists)

Initial Appointment to Allied Health Staff:

1. Jennifer Gravenish, ARNP (Flowstate Health)

Resignation from Consulting Medical Staff:

1. Neza Bharucha, MD (ITP)
2. Mary Embrescia, MD (ITP)
3. Joan James, MD (ITP)
4. Shama Rathi, MD (ITP)
5. Atul Sheth, MD (ITP)

Resignation from Allied Health Staff:

1. Kathryn Moore, CNP (Avel eHospitalists)
2. Wade Sendelbach, CNP (Avel eHospitalists)
3. Maria Askew, ARNP (ITP)
4. Heidi Bradley, ARNP (ITP)
5. Christina Blake, ARNP (ITP)
6. Sherifat Forcey, ARNP (ITP)
7. Janice Hesler, ARNP (ITP)
8. Susan Latcham, ARNP (ITP)
9. Constance Morrison, ARNP (ITP)
10. Marc Romano, ARNP (ITP)
11. Jill Scott, ARNP (ITP)
12. Shana Wright, ARNP(ITP)

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff Initial Appointments.

Michelle Sprague made a motion, seconded by Marlene Ballou approve the above credentialing. Motion carried.

Dr. Rebelsky, CMO, presented the Operations Summary Report. She also discussed the concern about limited supply of CT contrast media.

VII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Suzanne Cooner, CEO, provided the following report on compliance, quality, patient safety and risk management:

- The Quality Committee met on Tuesday, May 17, 2022, and received reports from Laboratory, Radiology, Med-Surg/ED, Specialty Clinics, Care Coordination, Pharmacy, Nutrition, Rehab Services and Infection Prevention.
- Reviewed summary of risk management activities. There were no compliance concerns.

VIII. APPROVALS

The following were presented to the board for approval.

- Elmhurst University Agreement
- Respiratory Therapist Director Appointment
- PAC Policies:
 - IV Contrast Premedication Guidelines – Updated
 - Patients on Metformin Receiving IV Contrast – Updated

Anne Miller made a motion, seconded by Marlene Ballou to approve the Elmhurst University Agreement, Appointment of the Respiratory Therapist, Tammy Douglas-Hill, the IV Contrast Premedication Guidelines policy, and the Patients on Metformin Receiving IV Contrast policy as presented. Motion Carried.

X. CEO REPORT

Suzanne Cooner, CEO provided the following report:

- We have four new hires that started this month including Tammy Douglas-Hill (Respiratory Therapy Director); Laura Bush (Med/Surg LPN II); Marie Wiskus, (AFHC Clinic Receptionist); Kenna Hartl, (Laboratory Assistant); Aaron Folk (Radiology Technologist); and Allen Cheney (PRN Lab Technician).
- We have installed a new generator at the Exira Medical Clinic.
- The EPIC Go-Live has gone very well. Staff have done a great job during the implementation and are doing well adopting to the new system.
- ACMH will host the SHIPP Medicare program to provide a SHIPP counselor, Ana Kaufman in Audubon. We will be holding a Welcome to Medicare presentation in the Community Education Center in September for new enrollees.
- We have selected the donor wall and the plaque for Lavonne Marcusen's donation. They are in

production now and should be ready within a few months.

- Supply chain issues are continuing to plague all healthcare organizations. We are particularly concerned about CT contrast media and lab supplies.

Board Comments

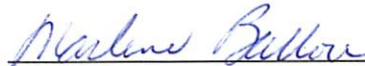
Board discussed strategic planning including medical staff recruitment and retention strategies with CEO.

XII. ADJOURNMENT:

The meeting adjourned at 1:30 p.m. with a motion by Brett Irlmeier and seconded by Michelle Sprague. Motion carried.



Michelle Sprague, Board Chair



Marlene Ballou, Board Secretary/Treasurer