

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

August 25, 2022 at 12 Noon

Board Room

ATTENDANCE	
Board Members Present:	Michelle Sprague, Vicky Robinson, Marlene Ballou, Brett Irlmeier, Anne Miller Phillip Beisswenger, Mark Kessler
Board Members Absent:	
Staff Present:	Suzanne Cooner, Paul Topliff, Dr. Michelle Rebelsky, Melinda Alt, Melanie Larsen
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Vicky Robinson made a motion, seconded by Brett Irlmeier to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Anne Miller made a motion, seconded by Brett Irlmeier to approve the July 28, 2022 meeting minutes. Motion carried.	
V. FINANCIAL REPORT	
Melinda Alt, CFO reviewed the financial reports and budget scorecard. The financial report for the month of July 2022 Operating Statement "excess of revenue over expenses" for the month was a negative \$97,327. YTD is a negative \$97,327 compared to budget of \$5,148.	
CD 612512 at Exchange State Bank was up for renewal for \$557,744.06. Bids were Audubon State Bank .75%, Landmands 1.2% and Exchange State Bank for .80%. Melinda moved to Landmands for 1 year.	
Vicky Robinson made a motion, seconded by Marlene Ballou to approve the financials. Motion carried.	
VI. MEDICAL STAFF REPORT AND CREDENTIALING	
Dr. Rebelsky, CMO, gave the medical staff report and credentialing recommendations. The following initial appointments from the medical staff were reviewed: Initial Appointment to Allied Health Staff: 1. Amber Shupe, ARNP (Flowstate) Initial Appointment Ordering Only Provider 1. Hope Jensen ARNP	

Additional Privileges

1. Brian Jacobs CRNA

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff initial Appointments and approval of additional privileges.

Brett Irlmeier made a motion, seconded by Marlene Ballou approve the above credentialing. Motion carried.

VII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Suzanne Cooner gave the Risk Management Report.

Melanie Larsen gave the Compliance and Quality Report (see attached).

VIII. REVIEW AND APPROVALS

Ambulance Purchase – After discussion, Suzanne Cooner rescinded the request for purchase.

CRNA Agreement - Vicky Robinson made a motion, seconded by Marlene Ballou to approve the requested CRNA agreement not to exceed \$250,000 in total. Motion carried.

2022 Trauma Resolution - Mark Kessler made a motion, seconded by Phillip Beisswenger to approve the 2022 Level 4 Trauma Certification Resolution. Motion carried.

County Hospital Tax 2023-24 (Ambulance Coverage) – Decision deferred pending additional information and discussion with County Board of Supervisors.

Physician Agreement (Dr. Swanson) – Suzanne Cooner presented the draft agreement terms for recruitment discussion with Dr. Jon Swanson. Mark Kessler made a motion, seconded by Anne Miller to approve the requested terms of the draft agreement. Motion Carried.

Marlene Ballou, Anne Miller and Michelle Sprague will join the medical staff and administrative team for lunch with Dr. Swanson on Tuesday for the interview.

X. CEO REPORT

Suzanne Cooner, CEO provided the following report

1. New Employees:
 - Amy Gray – RN Resource nurse for the clinics will start on August 29, 2022
2. Open Positions – Full time lab technician
3. We will be interviewing a family medicine physician candidate, Dr. Jon Swanson on August 30th.
4. We held our first SHIPP Welcome to Medicare on August 8th which went very well.
5. We participated in the Audubon T-bone days with a booth that we shared with Public Health.
6. We are preparing to do an emergency preparedness drill this fall with our community health partners and the schools related to school shooter with mass casualty event. We will conduct a tabletop exercise first and then a full-scale drill. We will not practice a simulated shooting event at the school but will discuss our actions in a tabletop exercise.
7. Melanie Larsen, RN, BSN, was chosen as the 2022 Daisy Award winner. Melanie was honored for her exceptional work with the pandemic response.
8. Due to Iowa County Hospital Election Law changes this past year, because we have five board members running for re-election, the board member with the least number of votes will be approved for a two-year term and the remaining 4 board members will be approved for a four-year term. This is meant to balance the number of board members up for re-election.
9. Melinda Alt will review the investment policy and make any necessary changes to be reviewed with the board in the September board meeting. This plan is reviewed by the board annually.

Melinda will attend a meeting with the Finance Committee of the board next Tuesday for wealth management discussion.

Board Comments

Phillip Beisswenger requested that we consider having a chaplain on staff that can be contacted for patients who don't have a local pastor or upon request. Discussed current process of Chaplaincy services available for patients. Phillip Beisswenger said he would be willing to come in a couple times per week to meet with patients who would like a chaplain to visit.

XII. ADJOURNMENT:

The meeting adjourned at 2:09 p.m. with a motion by Phillip Beisswenger and seconded by Marlene Ballou. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer