

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

June 22, 2022 at 12 Noon

Board Room

ATTENDANCE

Board Members Present: Michelle Sprague, Vicky Robinson, Marlene Ballou, Brett Irlmeier (via telephone)

Board Members Absent: Anne Miller, Rev. Phillip Beisswenger, Brett Irlmeier, Mark Kessler

Staff Present: Suzanne Cooner, Melinda Alt, Paul Topliff, Dr. Michelle Rebelsky, Haillie Bruch

I. CALL TO ORDER

Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.

II. AGENDA APPROVAL

Marlene Ballou made a motion, seconded by Vicky Robinson to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No public comments.

IV. CONSENT AGENDA

Brett Irlmeier made a motion, seconded by Michelle Sprague to approve the May 26, 2022 meeting minutes. Motion carried.

V. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of May 2022 Operating Statement "excess of revenue over expenses" for the month was a negative \$91,405. YTD is a positive \$285,679 compared to budget of \$65,950.

CD #23578, for \$622,107.32 matured on 05/31/2022. Rates at Exchange State Bank 0.50%, Landmand's Bank 0.30%, and Audubon State Bank 0.25%. The CD was reinvested at the highest rate of 0.50% at Exchange State Bank for another 12 months.

Vicky Robinson made a motion, seconded by Marlene Ballou to approve the financials. Motion carried.

VI. MEDICAL STAFF REPORT AND CREDENTIALING

Dr. Rebelsky, CMO, gave the medical staff report and credentialing recommendations. The following initial appointments and resignations from the medical staff were reviewed:

Initial Appointments to Consulting Medical Staff:

1. Robert Becker, MD (Iowa Radiology, P.C.)
2. Zachary Hill, DO (Iowa Radiology, P.C.)

Reappointments to Consulting Medical Staff:

1. Andrea Pham, DO (Avel eEmergency)
2. Donald Kosiak, Jr., MD (Avel eEmergency)
3. Garrett Taylor, MD (Avel eEmergency)
4. Casey Green, MD (Avel eEmergency)
5. Heeyoung Wang, MD (Avel eEmergency)
6. Jaret Copeman, DO (Avel eEmergency)

7. Katie DeJong, DO (Avel eEmergency)
8. Kelly Rhone, MD (Avel eEmergency)
9. Tyler Koedam, MD (Avel eEmergency)
10. Matthew Nipe, MD (Avel eEmergency)
11. Nicole Stethem, MD (Avel eEmergency)
12. Tyler Price, MD (Avel eEmergency)
13. Benjamin Shives, MD (Avel eEmergency)
14. Brian Skow, MD (Avel eEmergency)
15. John Travenicek, MD (Avel eEmergency)
16. Lucas Van Overen, MD (Avel eEmergency)
17. Alan Sazama, MD (Avel eEmergency)
18. Nathaniel Johnson, MD (Avel eEmergency)
19. Lucas Mailander, MD (Avel eEmergency)
20. Matthew Nipe, MD (Avel eEmergency)
21. Collin Vaughn, MD (Avel eEmergency)

Reappointment to Allied Health Staff:

1. Rae McDivitt, ARNP (ACMH)

Resignations from Consulting Medical Staff:

1. Muhammad Abdul-Wahab, MD (Diagnostic Imaging Associates)
2. Richard Bedont, MD (Diagnostic Imaging Associates)
3. Ryan Buss, MD (Diagnostic Imaging Associates)
4. Bharanidhar Chandrasekaran, MD (Diagnostic Imaging Associates)
5. Ryan Cook, MD (Diagnostic Imaging Associates)
6. Karl Digma, MD (Diagnostic Imaging Associates)
7. Michael Disbro, MD (Diagnostic Imaging Associates)
8. Mitchell Erickson, MD (Diagnostic Imaging Associates)
9. Terry Falk, MD (Diagnostic Imaging Associates)
10. Seth Gibson, MD (Diagnostic Imaging Associates)
11. Mark C. Johnson, MD (Diagnostic Imaging Associates)
12. Indunil Karunasekera, MD (Diagnostic Imaging Associates)
13. Kraig Kirkpatrick, MD (Diagnostic Imaging Associates)
14. Thomas Mallisee III, MD (Diagnostic Imaging Associates)
15. William Manzo, MD (Diagnostic Imaging Associates)
16. Alan McDaniel, MD (Diagnostic Imaging Associates)
17. Roman Mirsky, MD (Diagnostic Imaging Associates)
18. Sandra Ruhs, MD (Diagnostic Imaging Associates)
19. Alexander Stone, DO (Diagnostic Imaging Associates)
20. Zachary Viets, MD (Diagnostic Imaging Associates)

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff Initial Appointments.

Marlene Ballou made a motion, seconded by Brett Irlmeier approve the above credentialing. Motion carried.

Dr. Rebelsky, CMO, presented the Operations Summary Report.

VII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Suzanne Cooner, CEO, provided the following report on compliance, quality, patient safety and risk management reports. The following annual written reports were presented.

- Annual Safety/Risk Management Report
- Annual Utilization Review Report
- Annual Peer Review and Credentialing Report

VIII. REVIEW AND APPROVALS

Melinda Alt presented the FY 2023 Operating and Capital Budget with the Board of Trustees. After review and discussion, Vicky Robinson made a motion seconded by Marlene Ballou to approve the FY 2022 Operating Budget and Capital Budget as presented. Motion Carried.

Suzanne Cooner, CEO, reviewed the Professional Advisory Committee (PAC) committee meeting minutes and Annual Contract Review document. The Professional Advisory committee met on Tuesday, June 21, 2022, to review and approve all organizational policies. Suzanne reported that she completed a review of all organizational contracts with the department heads. Any non-active contracts were terminated. Suzanne Cooner, CEO, reported that all patient care contracts have all been approved by the Medical Staff. After reviewing the PAC meeting minutes and changes to organizational policies and manuals, and the annual contract review document, Brett Irlmeier, made a motion, seconded by Marlene Ballou to approve as presented. Motion Carried.

ASI Sign for Donor Wall Project. The cost of the sign has increased to the amount of \$15,620.00. Brett Irlmeier made a motion seconded by Marlene Ballou to approve the increase of the ASI Sign for the Donor Wall. Motion Carried.

Agreement for Research Partnership and Data Sharing with the University of Iowa. Brett Irlmeier made a motion seconded by Marlene Ballou to approve the Agreement for Research and Data Sharing with the University of Iowa. Motion Carried.

X. CEO REPORT

Suzanne Cooner, CEO provided the following report:

- ACMH participated in a tabletop virtual disaster drill through Service Area 4 Emergency Preparedness on June 8, 2022 from noon until 4 pm in the Community Education Center. The drill focused on burn patients and surge capacity. We will be holding an actual full scale drill this fall for mass casualty.
- ACMH CEO has recently been elected to board of the Iowa Society for Hospital Preparedness and Emergency Managers.
- Mina Youssef, Lab Technician has been hired for a weekend package position in which he will work five out of every six weekends. Allen Cheney, lab technician, has also been hired as a prn lab employee.
- The electronic health record conversion is continuing to go well. This has really improved our ability to obtain records from the patients other healthcare specialists and gives patients more ready-access to their medical information.
- Public Health in Audubon will be holding a COVID vaccine clinic from 10 am to 12 every Wednesday in June and July in the Community Education Center room for these clinics. As soon as children under the age of five are given final approval for vaccination in Iowa we will begin vaccinating those younger children in the AFHC clinic.
- The hospital's summer Engage magazine has been sent to all households in our county.
- ACMH was approved as a site for the National Health Services Corps program funding which provides loan repayment to physicians, advanced practice professionals, and registered nurses. The approval is good for three years.

Board Comments

Suzanne Cooner discussed a recent risk management issue. Board members discussed possible emergency preparedness drills. Marlene Ballou had questions about the Allscripts contract renewal period. ACMH will continue with the contract at least until adults have reached the seven year medical record retention period. Records of children will be retained for 2 years past the age of majority (18 years of age).

XII. ADJOURNMENT:

The meeting adjourned at 1:12 p.m. with a motion by Michelle Sprague and seconded by Vicky Robinson. Motion carried.