

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

September 22, 2022 at 12 Noon

Board Room

ATTENDANCE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Anne Miller, Phillip Beisswenger, Vicky Robinson,
Board Members Absent:	Brett Irlmeier, Mark Kessler
Staff Present:	Suzanne Cooner, Paul Topliff, Dr. Michelle Rebelsky, Melinda Alt, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Vicky Robinson made a motion, seconded by Anne Miller to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Vicky Robinson made a motion, seconded by Marlene Ballou to approve the August 28, 2022 meeting minutes. Motion carried.	
V. FINANCIAL REPORT	
Melinda Alt, CFO reviewed the financial reports and budget scorecard. The financial report for the month of August 2022 Operating Statement "excess of revenue over expenses" for the month was a positive \$12,734.00. YTD is a negative \$84,592.00 compared to budget of \$10,295.00.	
Phillip Beisswenger made a motion, seconded by Marlene Ballou to approve the financials. Motion carried.	
VI. MEDICAL STAFF REPORT AND CREDENTIALING	
Dr. Rebelsky, CMO, gave the medical staff report and credentialing recommendations. The following initial appointments and resignations from the medical staff were reviewed:	
Initial Appointment to Consulting Medical Staff:	
1. Jared Routh, MD (Iowa Heart Center)	
Initial Appointment to Allied Health Staff:	
1. Melissa Loomis, ARNP (Wapiti Medical Group)	
Resignation to Consulting Medical Staff:	
1. Sean McGrann, MD (Avel eCARE)	

2. Rehan Mohammad, MD (Avel eCARE)
3. Garrett Risley, MD (MercyOne)
4. Robin Westrum, ARNP (Radiant Complexions Dermatology P.C>)

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff initial Appointments and resignation of privileges.

Marlene Ballou made a motion, seconded by Anne Miller approve the above credentialing. Motion carried.

VII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Suzanne Cooner gave the Risk Management Report.

Suzanne Cooner gave the Compliance and Quality Report (see attached).

VIII. INTERVIEW WITH DR. SWANSON

Board members interviewed Dr. Jon Swanson via Zoom dial in. Dr. Swanson is currently located in North Platte, Nebraska and is applying for the open family practice position.

IX. REVIEW AND APPROVALS

Melinda Alt presented the Investment Policy. The policy template Melinda used was sent to ACMH by our attorney, Susan Freed.

Vicky Robinson made a motion seconded by Marlene Ballou to approve the Investment Policy as presented. Motion Carried.

Melinda informed the board that our attorney, Susan Freed, recommended that a minimum of three RFPs be sent out to financial investment companies that have experience with public entities and particularly county hospitals. At least three references should be obtained for each.

Vicky Robinson made a motion seconded by Marlene Ballou to send an RFP out to two (2) additional investment companies to present recommendations and portfolios. Motion Carried.

Suzanne Cooner presented the updated organization chart.

Marlene Ballou made a motion seconded by Vicky Robinson to approve the organization chart changes as presented. Motion Carried.

Physician Agreement (Dr. Swanson) – Suzanne Cooner presented the proposed changed employment agreement terms for recruitment discussion with Dr. Jon Swanson. Upon discussion, the board did not want to change the sixty (60) mile non-compete in the agreement.

Anne Miller made a motion, seconded by Phillip Beisswenger to approve the requested terms of the agreement. Motion Carried.

Suzanne Cooner presented the Panora Ambulance Services Agreement/Audubon County. The board requested a change be made to include a limit on what Panora could raise the rate each year. The agreement will now be sent back to the City of Panora and the Audubon County attorney for review.

Michelle Sprague made a motion seconded by Vicky Robinson to approve the draft of the Panora Ambulance Services Agreement/Audubon County with modifications as presented. Motion Carried.

Suzanne Cooner presented the Synergy Partners Agreement.

Vicky Robinson made a motion seconded by Marlene Ballou to approve the Synergy Partners Agreements if the BKD auditors say that we do qualify for the CARES Act Employee Retention Credit.

Paul Topliff presented the PAC policies including the Activities Program policy and Dental Services policy.
Vicky Robinson made a motion seconded by Anne Miller to approve the PAC policies as presented.
Motion Carried.

X. CEO REPORT

Suzanne Cooner, CEO provided the following report:

1. New employees for September: Nicki Thomas, RN, for night shift Med/Surg/ED.
2. Resignations were Tonya Anderson, LPN in the Audubon Clinic and Midge Schilling, PRN Laboratory.
3. We have a traveling agency lab staff member until Mitchell Watters, Lab Technician until October 29, 2022.
4. ACMH has a new logo design and has begun implementation of the design on our advertisement and internal documents.
5. Our new Donor Wall, located in the main entry corridor on the right-hand side of the wall, was installed last Tuesday.
6. One of our company cars, the Chevy Malibu, was involved in a car versus dog accident a week ago when a staff member was coming home from a conference. The car was damaged and is undrivable. The insurance company is working with a local repair shop to fix the vehicle.

XI. BOARD COMMENTS:

Michelle Sprague brought forth further questions regarding risk management and quality topics discussed above.

XII. ADJOURNMENT

The meeting adjourned at 2:41 p.m. with a motion by Anne Miller and seconded by Marlene Ballou.
Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer