

## Audubon County Memorial Hospital Board of Trustees

### Meeting Minutes

November 17, 2022 at 12 Noon

Board Room

<b>ATTENDNACE</b>	
<b>Board Members Present:</b>	Michelle Sprague, Brett Irlmeier, Marlene Ballou, Ann Miller, Mark Kessler, Philip Beisswenger
<b>Board Members Absent:</b>	Vicky Robinson
<b>Staff Present:</b>	Suzanne Cooner, Paul Topliff, Dr. Michelle Rebelsky, Melinda Alt, Haillie Bruch
<b>I. CALL TO ORDER</b>	
Michelle Sprague, Board Chair, called the meeting to order at 12:03 p.m.	
<b>II. AGENDA APPROVAL</b>	
Mark Kessler made a motion, seconded by Brett Irlmeier to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
<b>III. PUBLIC COMMENTS</b>	
No public comments.	
<b>IV. CONSENT AGENDA</b>	
Marlene Ballou made a motion, seconded by Ann Miller to approve the October 27, 2022 meeting minutes. Motion carried.	
<b>V. AMERIPRISE FINANCIAL SERVICES, LLC</b>	
Jenny Johnson, ChFP, CRPC, APMA, from Ameriprise Financial Services, LLC, in Atlantic, Iowa, presented an Investment Proposal to the Board of Trustees.	
Mark Kessler made a motion seconded by Ann Miller to seek requests for proposals from two (2) additional entities. Motion Carried.	
<b>VI. FINANCIAL REPORT</b>	
Melinda Alt, CFO reviewed the financial reports and budget scorecard. The financial report for the month of October 2022 Operating Statement "excess of revenue over expenses" for the month was a positive \$148,274.00. YTD is a positive \$68,566 compared to budget of \$20,590.	
Brett Irlmeier made a motion seconded by Mark Kessler to approve the financials. Motion Carried.	
<b>VII. MEDICAL STAFF REPORT AND CREDENTIALING</b>	
Dr. Rebelsky, CMO, gave the medical staff report and credentialing recommendations. The following initial appointments, reappointments and resignations from the medical staff were reviewed:	
Initial Appointment to Active Medical Staff:	
1. Jon Swanson, DO (ACMH)	

Initial Appointment to Consulting Medical Staff:

1. Zeyad Morcos, MD (VeeOne Health)
2. Sunil Skaria, MD
3. James Sullivan, MD
4. Timothy Upchurch, MD

Reappointment to Allied Health Staff:

1. Valerie Riesberg, ARNP (ACMH)

Resignation from Consulting Medical Staff:

1. Tracey Wellendorf, MD (Wellendorf, ENT)
2. Brandon Menke, MD (ilumin)
3. Sharon Scandrett, ARNP (Southwest Iowa Mental Health)

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff initial appointments, reappointments and resignation of privileges.

Mark Kessler made a motion, seconded by Marlene Ballou approve the above credentialing. Motion carried.

### **VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT**

Suzanne Cooner gave the Risk Management, Compliance and Quality Report.

### **IX. REVIEW AND APPROVALS**

Suzanne Cooner presented the following PAC policies for approval:

- Boil Alert – New
- Emergency Water Supply – Updated
- Water Management Plan – Updated
- Wellness Screening – New
- On-Call Physicians – Updated

Mark Kessler made a motion seconded by Marlene Ballou to approve the PAC policies as presented. Motion Carried.

Suzanne Cooner presented the Walnut Creek Psychiatry contract for approval.

Brett Irlmeier made a motion seconded by Mark Kessler to approve the Walnut Creek Psychiatry contract as presented.

### **X. CEO REPORT**

Suzanne Cooner, CEO provided the following report:

CEO Board Report – Nov 17, 2022

- New Employees: Kaylena Jager, RN Part-time in AFHC.
- ACMH participated in a county School Active Shooter drill on November 3<sup>rd</sup> with community partners.
- ACMH has been awarded the Chartis 2022 Quality Award for the work of the clinical team related to excellence in quality patient care.
- ACMH Outpatient Clinics has received the PatientPoint 2022 National Health Information award for Outstanding Health Education in Oncology.
- ACMH was awarded a SHIPP Hometown Health grant to receive an onsite Revenue Cycle Assessment with Sandy Sage.

- Dr. Kelly Anderson, OB/GYN and Michelle Monson, OB Director from Myrtue Hospital will be here for a lunch-n-learn with the physicians and ACMH leadership on Tuesday, Nov 15<sup>th</sup> from noon to 1:00 pm to discuss their OB services.
- ACMH will be participating in the Festival of Trees in Audubon and will be putting up a new holiday display in the town square before Thanksgiving.
- Dr. Swanson's start date has been set for December 5, 2022.
- ACMH has been awarded another USDA grant of \$202,603 to purchase equipment for the clinical departments.

**XI. Executive Closed Session Iowa Code 21.5 (I)(i) – CEO Bonus Assessment**

Marlene Ballou made a motion seconded by Brett Irlmeier to enter into the Executive Closed Session Iowa Code 21.5 (I)(i) at 1:39 p.m. Motion Carried.

Mark Kessler made a motion seconded by Marlene Ballou to move out of the Executive Closed Session Iowa Code 21.5 (I)(i) at 1:56 p.m. Motion Carried.

**XII. BOARD COMMENTS:**

Philip Beisswenger made a motion seconded by Mark Kessler to enter into open session at 1:56 p.m. Motion Carried.

Brett Irlmeier made a motion seconded by Marlene Ballou to approve the full amount of the CEO bonus to be divided by receiving half of the bonus in November 2022 and receiving the remaining half of the bonus in December 2022. The motion also included approval of the proposed 2022-23 CEO bonus goals as presented. Motion Carried.

**XIII. ADJOURNMENT**

The meeting adjourned at 1:57 p.m. with a motion by Philip Beisswenger and seconded by Marlene Ballou. Motion carried.

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Michelle Sprague, Board Chair

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Marlene Ballou, Board Secretary/Treasurer

**PAC Policies:**

- Boil Alert – New
- Emergency Water Supply – Updated
- Water Management Plan – Updated
- Wellness Screening – New
- On-Call Physicians – Updated