

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes
 March 23, 2023 at 12 Noon
 Board Room

ATTENDNACE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Philip Beisswenger, Vicky Robinson, Anne Miller, Mark Kessler
Board Members Absent:	Brett Irlmeier
Staff Present:	Suzanne Cooner, Paul Topliff, Melinda Alt, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:05 p.m.	
II. AGENDA APPROVAL	
Phillip Beisswenger made a motion, seconded by Marlene Ballou to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Marlene Ballou made a motion, seconded by Vicky Robinson to approve the February 16, 2023 meeting minutes with two minor corrections. Motion carried.	
VI. FINANCIAL REPORT	
<p>Melinda Alt, CFO reviewed the financial reports and budget scorecard. The financial report for the month of February 2023 Operating Statement "excess of revenue over expenses" for the month was a positive \$12,468.00. YTD is a positive \$229,022.00 compared to the budget of \$41,180.00.</p> <p>CD #23565 for \$435,003.01, at Landmand's Bank, matured on 02/24/2023. Renewal rates for one (1) year at Audubon State Bank 4.05%, Landmand's Bank 4.3%, and Exchange State Bank 3.60%. The CD was reinvested at the highest rate of 4.05% at Landmand's Bank for one (1) year.</p> <p>Special Fund CD #23570 for \$111,830.17, at Landmand's Bank, came due on 12/30/2022. Renewal rates for one (1) year at Audubon State Bank 4.05%, Landmand's Bank 4.3%, and Exchange State Bank 3.60%. The CD was reinvested at the highest rate of 4.3% at Landmand's Bank for one (1) year.</p> <p>CD #23624 for \$409,416.40, at Landmand's Bank, matured on 03/11/2023. Renewal rates for one (1) year at Audubon State Bank 4.15%, Landmand's Bank 4.3%, and Exchange State Bank 3.6%. The CD was reinvested at the highest rate of 4.3% at Landmand's Bank for one (1) year.</p> <p>Mark Kessler made a motion seconded by Vicky Robinson to approve the financials. Motion Carried.</p> <p>Melinda Alt presented the Request for Proposals she received from two (2) audit firms. Based on the information presented, it was the board's opinion to switch audit firms for Audubon County Memorial Hospital and Clinics from BKD/Forvis to Eide Bailly.</p>	

Vicky Robinson made a motion seconded by Mark Kessler to engage Eide Bailly for the next three (3) year's financial audits. Motion carried.

VII. MEDICAL STAFF REPORT AND CREDENTIALING

Suzanne Cooner, Chief Executive Officer, gave the medical staff report and credentialing recommendations. The following initial appointment, reappointment and resignations from the medical staff were reviewed:

Initial Appointment to Consulting Medical Staff:

1. Corey Christiansen, MD (Curative)
2. Fatemeh Farshami, MD (VeeOne Health)

Reappointment to Active Medical Staff:

1. Fawad Zafar, MD
2. Michael Woods, MD

Resignations:

1. Muhammad Khan, MD (Avel eHospitalist)
2. Maryam Sheik, MD (Avel eHospitalist)
3. Guo Phoenix, MD (Avel eHospitalist)

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff initial appointments, reappointments, and resignations of clinical privileges.

Mark Kessler made a motion, seconded by Anne Miller to approve the above credentialing. Motion carried.

Paul Topliff presented the Summary of Operations report.

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Paul Topliff gave the Risk Management Report.

Paul Topliff gave the Compliance and Quality Report (see attached).

IX. APPROVALS

Paul Topliff presented the MindsEye Tech (Centriq Archival Solution) agreement for approval.

Anne Miller made a motion, seconded by Mark Kessler to approve the MindsEye Tech (Centriq Archival Solution) Agreement as presented. Motion carried.

X. CEO REPORT

CEO Board Report – March 23, 2023

1. New staff - Jaclyn Duncan, PRN Radiology Tech.
2. The new fire panel has been installed.
3. ACMH helped sponsor a Suicide Prevention speaker for the Audubon High School.
4. ACMH was chosen again for the Becker's 2023 Top 100 Critical Access Hospital. A total of nine hospitals in Iowa received this award for 2023.
6. ACMH is partnering with Myrtue Medical Center to bring Birthing Services to our patients. Patients will receive some of their routine lab work at ACMH and will follow up with their primary care physician after delivery for both the mother and the baby.
7. ACMH was selected by the Iowa Healthcare Collaborative as one of only a few Iowa hospitals to be highlighted for our best practice response to the COVID pandemic. A professional videographer from San Francisco was at ACMH on Monday, March 6th to document our story. The story will be shared nationally to highlight organizations that exhibited best practices in their pandemic response.

XI. EXECUTIVE CLOSED SESSION IOWA CODE 21.5(I)(c) – CEO Evaluation

Mark Kessler made a motion seconded by Marlene Ballou to move into executive closed session at 12:52 p.m. Motion Carried.

Vicky Robinson made a motion seconded by Mark Kessler to move out of executive closed session at 1:50 p.m. Motion Carried.

Vicky Robinson made a motion seconded by Mark Kessler to approve the CEO salary based on results of the annual evaluation as recommended in the closed session. Motion carried.

XII. BOARD COMMENTS:

The board discussed support and assistance to the CEO. No further discussion.

XIII. ADJOURNMENT

The meeting adjourned at 1:55 p.m. with a motion by Vicky Robinson and seconded by Marlene Ballou. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer