

## Audubon County Memorial Hospital Board of Trustees

### Meeting Minutes

May 25, 2023 at 12 Noon

Board Room

ATTENDANCE	
<b>Board Members Present:</b>	Michelle Sprague, Marlene Ballou, Vicky Robinson, Anne Miller
<b>Board Members Absent:</b>	Brett Irlmeier, Philip Beisswenger, Mark Kessler
<b>Staff Present:</b>	Suzanne Cooner, Paul Topliff, Melinda Alt, Dr. Maire, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:02 p.m.	
II. AGENDA APPROVAL	
Anne Miller made a motion, seconded by Vicky Robinson to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Marlene Ballou made a motion, seconded by Vicky Robinson to approve the April 27, 2023 meeting minutes. Motion carried.	
VI. FINANCIAL REPORT	
Melinda Alt, CFO reviewed the financial reports and budget scorecard. The financial report for the month of April 2023 Operating Statement "excess of revenue over expenses" for the month was a positive \$41,171. YTD is a positive \$284,489.00 compared to the budget of \$51,476.	
Marlene Ballou made a motion seconded by Vicky Robinson to approve the financials. Motion carried.	
VII. MEDICAL STAFF REPORT AND CREDENTIALING	
<p>Dr. Maire gave the medical staff report and credentialing recommendations. The following initial appointment and resignation from the medical staff were reviewed:</p> <p>Initial Appointment to Consulting Medical Staff:</p> <ol style="list-style-type: none"><li>1. Richard Goding, MD (St. Anthony Regional Hospital)</li></ol> <p>Reappointments to Allied Staff:</p> <ol style="list-style-type: none"><li>1. Brian Jacobs, CRNA (Midwest Integrated Pain)</li><li>2. Shannan Schoening, CNRA (Heartland Anesthesia)</li><li>3. Jackie Wilson, ARNP (ACMH)</li><li>4. Mikal Rasmussen, ARNP ( Wapiti Medical Staffing)</li></ol> <p>Based on this review, it is the Board's opinion that the above applicant meets the requirements for Medical Staff initial appointment and reappointment of clinical privileges.</p> <p>Marlene Ballou made a motion, seconded by Anne Miller to approve the above credentialing. Motion carried.</p> <p>Paul Topliff presented the Summary of Operations Report (see attached).</p>	

<b>VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT</b>
<p>Paul Topliff gave the Risk Management Report. Paul Topliff gave the Quality Report (see attached).</p>
<b>IX. APPROVALS</b>
<p>Paul Topliff presented the following PAC Policies for approval:</p> <ul style="list-style-type: none"> <li>• Telehealth Hospitalists Services – updated</li> </ul> <p>Vicky Robinson made a motion, seconded by Marlene Ballou to approve the PAC Policies for approval. Motion carried.</p> <p>Paul Topliff presented the Methodist Physicians Clinic (EKG/Holter) contract for approval. Vicky Robinson made a motion seconded by Marlene Ballou to approve the Methodist Physicians Clinic (EKG/Holter) contract. Motion Carried.</p> <p>Paul Topliff presented the request for formal appointment of Joseph Otten, Plant Operations Specialist to added responsibilities of the Safety Officer position for Audubon County Memorial Hospital and Clinics. Vicky Robinson made a motion seconded by Marlene Ballou to formally appoint Joseph Otten as the Safety Officer for Audubon County Memorial Hospital and Clinics. Motion Carried.</p> <p>Suzanne Cooner presented the RS Data Analysis &amp; Support Services, LLC for approval. Anne Miller made a motion seconded by Marlene Ballou to approve the RS Data Analytics &amp; Support Services, LLC contract. Motion Carried.</p>
<b>X. CEO REPORT</b>
<p>CEO Board Report – May 25, 2023</p> <ol style="list-style-type: none"> <li>1. Upgraded our phone system with CPI telecom and disconnected with Windstream.</li> <li>2. Upgraded our fire alarm system with Feld Fire.</li> <li>3. Bought a new pickup truck from the local car dealer to be used by plant operations including a new plow and sander.</li> <li>4. Kristina Feldhans was promoted to Laboratory Manager.</li> <li>5. Nathan Moser, IT Director, resigned. We have hired Al Comito, Chief Information Officer as a member of the Senior staff. Al will start June 19, 2023.</li> <li>6. Dale Willenborg, Plant Operations Director, retired.</li> <li>7. Joe Otten, Plant Operations Specialist is being trained as the new Safety Officer.</li> <li>8. We celebrated Hospital Week May 8-12 with special activities and food to honor the staff.</li> <li>9. Sydnee Young, Radiology Technician, passed her CT board exams.</li> </ol>
<b>XII. BOARD COMMENTS:</b>
<p>No further discussion.</p>
<b>XIII. ADJOURNMENT</b>
<p>The meeting adjourned at 1:07 p.m. with a motion by Marlene Ballou and seconded by Michelle Sprague. Motion carried.</p>

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Michelle Sprague, Board Chair

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Marlene Ballou, Board Secretary/Treasurer