

Audubon County Memorial Hospital Board of Trustees
Annual Meeting Minutes
 April 24, 2024, at 12 Noon
 Board Room

ATTENDNACE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Anne Miller, Vicky Robinson, Brady Griffin, Brett Irlmeier, Mark Kessler
Absent:	
Staff Present:	Suzanne Cooner, Paul Topliff, Melinda Alt, Al Comito, Dr. Maire, Melanie Larsen, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:01 p.m.	
II. AGENDA APPROVAL	
Marlene Ballou made a motion, seconded by Vicky Robinson, to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Vicky Robinson made a motion, seconded by Brady Griffin to approve the March 28, 2024, meeting minutes with the correction of Anne Miller's name. Motion carried.	
Vicky Robinson made a motion, seconded by Anne Miller to approve the March 28, 2024, Executive Closed Session meeting minutes. Motion carried.	
VI. FINANCIAL REPORT	
Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of February 2024 Operating Statement "excess of revenue over expenses" was a negative \$14,656.00. YTD is a negative \$312,807.00 compared to the budget of \$8,708.00.	
A General Fund CD for \$500,000.00 was opened on 04/16/2023. Bids from Audubon State Bank 4.85%; Landmands Bank 5.13% and Exchange State Bank 4.75%. The CD was invested at the highest rate of 5.13% at Landmands Bank for one year.	
Brett Irlmeier made a motion, seconded by Mark Kessler, to approve the financials. Motion Carried.	
VII. MEDICAL STAFF / CREDENTIALING / REPORT	
Dr Maire gave the Medical Staff report and credentialing recommendations. The following initial appointment to the medical staff were reviewed:	

Initial Appointment to Consulting Medical Staff:

1. Lisa Mofle, MD (Weatherby)

Initial Appointment to Allied Health Staff:

1. Anthony Glydwell, ARNP (Wapiti Medical Staffing)

Reappointment to Consulting Medical Staff:

1. Scott Carbajal, MD (Iowa Radiology, P.C.)
2. Nicholas Hilpipre, MD (Iowa Radiology, P.C.)
3. Ryan Holdsworth, MD (Iowa Radiology, P.C.)
4. Aaron Hurlbut, MD (Iowa Radiology, P.C.)
5. Paul Jabour, MD (Iowa Radiology, P.C.)
6. James Jacobs, Jr., MD (Iowa Radiology, P.C.)
7. Rory Karibo, DO (Iowa Radiology, P.C.)
8. Bradley King, DO (Iowa Radiology, P.C.)
9. Bradley Kliewer, DO (Iowa Radiology, P.C.)
10. Adam Liudahl, MD (Iowa Radiology, P.C.)
11. Richard Menzel, DO (Iowa Radiology, P.C.)
12. Myles Mitsunaga, MD (Iowa Radiology, P.C.)
13. Jeffrey Rappleye, MD (Iowa Radiology, P.C.)
14. Blake Riebe, DO (Iowa Radiology, P.C.)
15. Jordan Smith, DO (Iowa Radiology, P.C.)
16. Michael Soe, MD (Iowa Radiology, P.C.)
17. Frederick Steinberg, MD (Iowa Radiology, P.C.)
18. Alan Stone, MD (Iowa Radiology, P.C.)
19. Christopher Waddell, DO (Iowa Radiology, P.C.)
20. Brent Wolford, MD (Iowa Radiology, P.C.)

Reappointment to Allied Health Staff:

1. Michelle Vore, ARNP (Flowstate Health)

Resignations:

1. Matthew Roesner, PA-C (Wapiti)

The board requested that Suzanne Cooner, CEO, and Dr. Maire, Chief of Staff, call Dr. Mofle to get further details from information submitted during the credentialing process and report back to the board. The Board will then make a final decision on the credentialing request.

Vicky Robinson made a motion, seconded by Brady Griffin, to seek additional information from Dr. Mofle before a final decision can be made. Motion Carried.

Update: April 29, 2024 – Suzanne Cooner, CEO, discussed answers to the questions asked by the Board members before making a final decision about Dr. Mofle's privileges. All members voted by phone vote to authorize Dr. Mofle's privileges for three months during her locums assignment. If at that time ACMH would like to extend an offer of employment, the board will vote again on Dr. Mofle's privileges including an employment contract. If the locums contract is terminated and Dr. Mofle does not take a permanent employment position, her privileges will lapse at the end of her locums assignment.

Based on this review, it is the Board's opinion that the above applicants, with the exception of Dr. Mofle, meet the requirements for Medical Staff initial appointments and reappointments of clinical privileges.

Mark Kessler made a motion, seconded by Marlene Ballou, to approve the above credentialing recommendations. Motion carried.

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the March Quality meeting.
Melanie Larsen reported on the MIPS and Performance Improvement data.
Melanie Larsen gave the Risk Management Report.
Melanie Larsen gave the Compliance Report.
Paul Topliff presented the Summary of Operations Report (see attached).

IV. APPROVALS

Melanie Larsen presented the following PAC policy for approval:

- Fan Usage In the Facility – New
- Credentialing – Updated

Action: After reviewing the PAC policy, Mark Kessler made a motion, seconded by Brady Griffin, to approve the PAC policy as presented. Motion carried.

Suzanne Cooner presented the following contracts for approval:

- Elizabeth Olsen, MS, RD, LD (Dietician) Contract
- Southwestern Iowa Community College Contract
- Carroll Area Nursing Contract

Action: After reviewing the contracts, Brett Irlmeier made a motion, seconded by Mark Kessler to approve the contracts as presented. Motion Carried.

Suzanne Cooner presented the Drees Company invoice for \$24,090.00 for thermostat replacement on the Medical/Surgical unit for approval. This was an unexpected expenditure. Brett Irlmeier made a motion, seconded by Brady Griffin, to approve the \$24,090.00 to be moved from the Rehab Services Remodel capital project. Motion carried.

X. CEO REPORT

CEO Board Report – April 25, 2024

1. New Employees – David Smith, MLS, Laboratory Technician will start on April 29th. Benjamin Nelsen, Full-Time Plant Operations Specialist, will begin on Monday, May 6th.
2. The new signs will be installed in the next two weeks.
3. ACMH will have a featured article in several senior magazines for our work with the University of Iowa and AARP on the Age Inclusive Management Strategies project.
4. We are working with a recruitment firm to secure one more physician.
5. Welcome to Medicare Seminar is on Thursday evening, April 25th, 7:00-9:00 p.m., in the CHC. We currently have 10 individuals planning to attend.
6. The Employee Milestone Anniversary Celebration will be held on Thursday, May 2nd at 9:30 am in the Gathering Place.
7. 2024 National Hospital Week is May 12-18th. We will be hosting activities each day for all employees.
8. The Foundation Golf Fundraiser is on Friday, June 7th at 8:30 am. If you are interested in participating, please submit a registration form.

XII. BOARD COMMENTS:

The Board meeting for May will be moved from the date of Thursday, May 23, 2024, to Thursday, May 30, 2024, at 12:00 p.m. (noon).
No further discussion.

XIII. ADJOURNMENT

The meeting was adjourned at 1:23 p.m. with a motion by Anne Miller and seconded by Brett Irlmeier. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer