

Audubon County Memorial Hospital Board of Trustees
Annual Meeting Minutes
March 28, 2024, at 12 Noon
Board Room

ATTENDNACE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Anne Miller, Vicky Robinson, Brady Griffin
Absent:	Brett Irlmeier, Mark Kessler
Staff Present:	Suzanne Cooner, Paul Topliff, Melinda Alt, Al Comito, Dr. Maire, Melanie Larsen, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:01 p.m.	
II. AGENDA APPROVAL	
Marlene Ballou made a motion, seconded by Vicky Robinson, to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Anne Miller made a motion, seconded by Marlene Ballou to approve the February 29, 2024, meeting minutes. Motion carried.	
V. APPROVAL OF NEW BOARD MEMBER/ OATH OF OFFICE	
Vicky Robinson made a motion seconded by Marlene Ballou to approve the appointment of Brady Griffin, as the new member of the Audubon County Memorial Hospital and Clinics Board of Trustees to fill the unexpired term of Phillip Beisswenger. Motion carried.	
Michelle Sprague presented the Oath of Office to Brady Griffin. Brady Griffin agreed to the terms and conditions and was sworn into office.	
VI. FINANCIAL REPORT	
Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of February 2024 Operating Statement "excess of revenue over expenses" was a negative \$13,609.00. YTD is a negative \$230,114.00 compared to the budget of \$8,708.00.	
CD #23624 for \$427,299.63 at Landmand's Bank came up for renewal on 03/14/2024. Bids from Audubon State Bank 4.85%; Landmands Bank 4.90% and Exchange State Bank 5.1%. The CD was reinvested at the highest rate of 5.1% at Exchange State Bank for one year.	

Vicky Robinson made a motion, seconded by Marlene Ballou to approve the financials. Motion Carried.

VII. MEDICAL STAFF / CREDENTIALING / REPORT

Dr Maire gave the Medical Staff report and credentialing recommendations. The following initial appointment to the medical staff were reviewed:

Initial Appointment to Allied Health Staff:

1. Anthony Glydwell, ARNP (Wapiti Medical Staffing)

Based on this review, it is the Board's opinion that the above applicant meets the requirements for Medical Staff initial appointment of clinical privileges.

Anne Miller made a motion, seconded by Marlene Ballou to approve the above credentialing recommendations. Motion carried.

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the March Quality meeting.

Melanie Larsen reported on the MIPS and Performance Improvement data.

Melanie Larsen gave the Risk Management Report.

Melanie Larsen gave the Compliance Report.

Paul Topliff presented the Summary of Operations Report (see attached).

IV. APPROVALS

Suzanne Cooner presented the following PAC policy for approval:

- Report of Federal Grants – new

Action: After reviewing the PAC policy, Vicky Robinson made a motion, seconded by Marlene Ballou, to approve the PAC policy as presented. Motion carried.

X. CEO REPORT

CEO Board Report – March 28, 2024

1. Paul Topliff received a call from the Panora EMS Director of Panora Ambulance Services, last night, Wednesday, March 17th. The City of Panora voted to give the 90-day notice to terminate the Ambulance Services Agreement with ACMH. Paul will be talking to the Audubon County Board of Supervisors on April 9th, as well as the County Emergency Management personnel, Tyler Thyggesen, to discuss potential strategies for maintaining ambulance services in Audubon County.
2. Lisa Mofle, M.D., will be providing locums family medicine coverage for three months starting May 6, 2024. She will also be considering a permanent position if this is a good fit for both ACMH and Dr. Mofle.
3. Last week each department participated in our first Student Exploration Visit. 22 students from Carroll High School spent 4 hours at ACMH touring each department and participating in hands-on demonstrations. We received great feedback and are excited to continue developing our partnership with other schools in our communities.
4. This Saturday, the Employees Club will be hosting its Annual Easter Egg Hunt for all Employees and their children.

5. We will be announcing the recipient of the new ACMH Employee Recognition Award on Tuesday, April 2nd at 7:30 a.m. in the Gathering Place. This award is a new internal award selected by the Departments Heads on a quarterly basis to honor employees that have gone above and beyond.
6. The new exterior signage will be installed at the hospital and Exira clinic in the next few weeks.

XI. EXECUTIVE CLOSED SESSION IOWA CODE 21.5(I)(i) – CEO Evaluation

Brady Griffin made a motion, seconded by Marlene Ballou to close the open session portion of the meeting at 1:15 p.m. Motion Carried.

Vicky Robinson made a motion, seconded by Marlene Ballou to go into executive closed session at 1:18 pm. Motion carried.

Ann Miller made a motion, seconded by Vicky Robinson to move out of executive closed session at 1:50 pm. Motion carried.

Vicky Robinson made a motion seconded by Brady Griffin to approve the CEO salary based on results of the annual evaluation as recommended in the closed session. Motion carried.

XII. BOARD COMMENTS:

The board discussed support and assistance to the CEO. No further discussion.

XIII. ADJOURNMENT

The meeting was adjourned at 1:52 p.m. with a motion by Ann Miller and seconded by Vicky Robinson. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer