

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes

May 30, 2024, at 12:00 p.m. (Noon)
Board Room

ATTENDNACE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Vicky Robinson, Brady Griffin, Brett Irlmeier, Anne Miller, Mark Kessler
Absent:	
Staff Present:	Suzanne Cooner, Melinda Alt, Al Comito, Melanie Larsen, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Vicky Robinson made a motion, seconded by Brady Griffin, to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Anne Miller made a motion, seconded by Brett Irlmeier to approve the April 24, 2024, meeting minutes. Motion carried.	
VI. FINANCIAL REPORT	
Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of February 2024 Operating Statement "excess of revenue over expenses" was a positive \$32,385.00. YTD is a negative \$280,422.00, compared to the budget of \$8,708.00.	
Vicky Robinson made a motion, seconded by Brett Irlmeier, to approve the financials. Motion Carried.	
VII. MEDICAL STAFF / CREDENTIALING / REPORT	
Suzanne Cooner gave the Medical Staff report and credentialing recommendations for Dr. Maire. The following initial appointment to the medical staff were reviewed: Initial Appointment to Consulting Medical Staff: <ol style="list-style-type: none">1. Elias Issa, MD (Avel eHospitalist)2. Raiko Munankarmi, MD (Avel eHospitalist) Resignations: <ol style="list-style-type: none">1. Nicole Topliff, ARNP (Walnut Creek Psychiatry) – June 14, 2024	

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff initial appointments and resignation of clinical privileges. Mark Kessler made a motion, seconded by Brady Griffin, to approve the above credentialing recommendations. Motion carried.

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the April Quality meeting.
Melanie Larsen reported on the MIPS and Performance Improvement data.
Melanie Larsen gave the Risk Management Report.
Melanie Larsen gave the Compliance Report.
Melanie Larsen presented the Summary of Operations Report (see attached).
Melanie Larsen presented the Annual Infection Prevention Control Plan and Program Report (see attached).

IV. APPROVALS

Melanie Larsen presented the following PAC policies for approval:

- Endoscope Reprocessing Procedures – Updated
- Death of the Pediatric Patient – New
- Pediatric Procedural Analgesia and Sedation – New
- Documentation in the Medical Record – New

Action: After reviewing the PAC policies, Mark Kessler made a motion, seconded by Marlene Ballou, to approve the PAC policies as presented. Motion carried.

Melanie Larsen presented Elizabeth Olsen, MS, RD, LD, for appointment, as the ACMH Dietitian position for approval.

Action: After reviewing the information, qualifications, and education provided, a motion was made by Brett Irlmeier and seconded by Mark Kessler to approve the appointment of Elizabeth Olsen, MS, RD, LD, as the new Dietitian for ACMH. Motion Carried.

Melinda Alt presented the following contract for approval:

- Craneware Contract

Action: After reviewing the contract, Vicky Robinson made a motion, seconded by Brady Griffin to approve the contract for a one-time fee or \$25,000.00 for price transparency for one year. The contract was not approved as it was presented. If we can get it to a one-year contract, the contract will be presented to the board for approval at that time. Motion Carried.

X. CEO REPORT

CEO Board Report – May 30, 2024

- Ben Nelsen, Plant Operations Specialist, started May 6, 2024.
- Dr. Mofle started working in the Rural Health Clinic and hospital on May 7, 2024. She is here Tuesday – Friday each week. She works in our clinics, ER, and the hospital.
- The new signs have been installed in the front of the hospital.
- ACMH has been awarded a grant from the government's Strategic National Stockpile for a new ventilator which we will be receiving in the next few months.
- ACMH staff held a "coin war" to help support the victims of a devastating tornado in Minden. The final total raised was \$2,208.85 from ACMH Staff and the bank made a \$100.00 donation as well.
- A new telephone system is scheduled to be installed between May 20-24.

- The “Donate to Greenfield” project has been spearheaded by the Employee’s Club. ACMH is collecting monetary donations through May 31st to support the community of Greenfield. Disaster Relief buckets are located throughout ACMH facilities.
- ACMH administrative staff took emergency medical supplies, blankets, and scrubs to Greenfield shortly after the tornado decimated the town including significant damage at the Adair County Hospital.
- Employees helped the Audubon County Law Enforcement at their Annual Bicycle Rodeo for third graders in the Audubon and Exira schools.
- Employees participated in the PanCAN PurpleStride supporting one of our nurses, Joan Bauer. This is a national program, and the walk supports those that are affected by pancreatic cancer
- The ACH Foundation established a new Student Healthcare Scholarship for an Audubon County senior who is pursuing a career in the healthcare industry. This year, two students were awarded \$500 each: Alexis Obermeier from Audubon High School and Bella Muller from Exira-EHK High School.
- Congratulations to Med/Surg/ED for successfully passing the Pediatric Emergency Readiness Survey last week with ZERO deficiencies! Thanks to Laura Harper and Cassey Neumann for all the hard work put into the program. ACMH is recognized as a Pediatric Readiness by the Iowa Pediatric Emergency Assessment and Care Recognition Program.
- The 26th Annual Foundation Golf Fundraiser was held on Friday, June 7th.

XII. BOARD COMMENTS:

Suzanne Cooner provided an update on physician recruitment to the board of Trustees. The board would like to interview Dr. Mofle next board meeting.

XIII. ADJOURNMENT

The meeting was adjourned at 1:50 p.m. with a motion by Mark Kessler and seconded by Brady Griffin. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer