

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes
November 14, 2024, at 12 Noon
Board Room

ATTENDANCE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Brady Griffin, Anne Miller
Absent:	Vicky Robinson, Brett Irlmeier, Mark Kessler
Staff Present:	Suzanne Cooner, Melanie Larsen, Al Comito, Melinda Alt, Dr. Maire, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Marlene Ballou made a motion, seconded by Brady Griffin, to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Brady Griffin made a motion, seconded by Marlene Ballou to approve the October 24, 2024, meeting minutes. Motion carried.	
VI. FINANCIAL REPORT	
<p>Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of October 2024 Operating Statement was a positive \$66,442 and YTD is a positive \$228,076. Anne Miller made a motion, seconded by Brady Griffin, to approve the financials. Motion Carried.</p> <p>The Plant Fund CD #23838 for \$791,448.58 came up for renewal at Landmands Bank. Renewal rates at Audubon State Bank 4.0%, Landmands Bank 4.35%, and Exchange State Bank 3.96%. The CD was reinvested at the highest rate of 4.35% at Landmands Bank for one year.</p> <p>The Plant Fund CD #23484 for \$1,159,220.00 came up for renewal at Landmands Bank. Renewal rates at Audubon State Bank 4.0%, Landmands Bank 4.35%, and Exchange State Bank 3.96%. The CD was reinvested at the highest rate of 4.35% at Landmands Bank for one year.</p>	
VII. MEDICAL STAFF / CREDENTIALING / REPORT	
Dr. Maire gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed:	

Initial Appointment to Allied Health Staff:

1. Peter Jorgenson, ARNP – Flowstate Mental Health

Reappointment to Consulting Medical Staff:

1. Sunil Skaria, MD (VeeOne – Nephrology)
2. James Sullivan, MD (VeeOne Health – Nephrology)

Reappointment to Allied Health Staff:

1. Valerie Riesberg, ARNP (ACMH)

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for Initial Appointment to Consulting and Allied Health and Reappointment to Consulting and Allied Health Staff privileges based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the privilege process.

Marlene Ballou made a motion, seconded by Brady Griffin, to approve the above credentialing recommendations. Motion carried.

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported that the Quality meeting will be held on Tuesday, November 19, 2024. She will report this information in the December meeting.

Melanie Larsen reported on MIPS and Promoting Interoperability data.

Melanie Larsen gave the Risk Management Report.

Melanie Larsen gave the Compliance Report.

Melanie Larsen presented the Summary of Operations Report (see attached).

IV. APPROVALS

Melanie Larsen presented the PAC policies for approval.

- Adult ST Elevation Myocardial Infarction (STEMI) Protocol – updated

Brady Griffin made a motion, seconded by Anne Miller, to approve the contract for the PAC policy as presented. Motion carried.

Suzanne Cooner presented the LifeServe Blood Center Supply and Services.

Marlene Ballou made a motion, seconded by Brady Griffin to approve the LifeServe Blood Center Supply and Services Agreement as presented. Motion carried.

Suzanne Cooner presented the HOH Water (ROR System) contract, \$19,962.00, and \$4,200.00 for electrical and plumbing installation.

Marlene Ballou made a motion, seconded by Brady Griffin, to approve the HOH Water (ROR System) contract as presented. Motion carried.

X. CEO REPORT

CEO Board Report:

1. New Employee – Pam Steckler, FT Executive Assistant in Administration
2. The Daisy Award winner for 2024 is Megan Steiner, RN on Med/Surg/ER. Abby Elmquist, RN, Med/Surg was the other nominee.
3. With deep sadness we said goodbye to our former nurse, Joan Bauer, LPN who recently passed away at ACMH among her family and work family. A group of 14 ACMH nurses honored Joan with a formal Nurses Honor Guard ceremony at the funeral.
4. Events from the Foundation include the Annual Wreath Sale – Pickup December 6th at the Rec Center; and the Scrub Sale on November 22nd.
5. We will be serving Thanksgiving dinner to staff on November 27th. Board members are invited to join us for lunch. Suzanne will also be helping to serve staff working on Thanksgiving Day.
6. ACMH conducted a Tornado tabletop drill and actual drill over the last few weeks to complete our annual Emergency Preparedness requirements.

7. We are now offering chair massages for our chemo and pre-op patients and full massage to our bed-bound patients on Med/Surg. Emma Neumann, PT Aide, is also a licensed massage therapist.

XII. BOARD COMMENTS:

Up to three Board of Trustee members are encouraged to join the ACMH Leadership staff and Medical Staff if they are available to meet Dr. Lindy Eatwell during his site visit on Saturday, November 23, 2024 at noon.

The December Board of Trustees meeting will be held on Thursday, December 19, 2024, at 12:00 pm (noon).

XIII. ADJOURNMENT

The meeting was adjourned at 12:49 p.m. with a motion made by Marlene Ballou and seconded by Brady Griffin. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer