

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes

April 24, 2025, at 12 Noon
Board Room

ATTENDANCE	
Board Members Present:	Michelle Sprague, Brett Irlmeier, Marlene Ballou, Brady Griffin, Mark Kessler, Anne Miller
Absent:	Vicky Robinson
Staff Present:	Suzanne Cooner, Melanie Larsen, Al Comito, Melinda Alt, Cassey Neumann, Dr. Maire, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Mark Kessler made a motion, seconded by Brady Griffin to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Brett Irlmeier made a motion, seconded by Mark Kessler to approve the March 27, 2025, meeting minutes, with the correction of adding the words “Ballou” and “Reappointments.” Motion carried.	
V. FINANCIAL REPORT	
Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of March 2025 Operating Statement had a positive margin of \$14,457 with a YTD positive margin of \$352,486. Mark Kessler made a motion, seconded by Brady Griffin, to approve the financials. Motion Carried. CD #24212 at Landmands Bank for \$525,978.93, came up for renewal on 04/16/2025. Renewals rates were Audubon State Bank (3.70%), Landmands Bank (3.90%), Exchange State Bank (3.81%). The CD was reinvested at the highest rate of (3.90%) at Landmands Bank for 12 months.	
VI. MEDICAL STAFF / CREDENTIALING REPORT	
Suzanne Cooner gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed: Initial Appointment to the Active Medical Staff: 1. Mandip Bartels, MD (ACMH) Initial Appointment to the Consulting Medical Staff: 1. Arindam Bagchi, MD (CompHealth) 2. Jason Talmadge, MD (ENT) Resignations: 1. Myles Mitsunaga, MD (Iowa Radiology)	

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for initial appointments to the Active and Consulting Medical Staff and as well as the resignation of privileges from the Consulting Medical Staff based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the privilege process for distant site privileging.

Brett Irlmeier made a motion, seconded by Mark Kessler, to approve the above credentialing recommendations as presented. Motion carried.

VII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the Quality meeting that was held on April 15, 2025. March and April 2025 Quality data was presented.

Melanie Larsen reported on MIPS and Promoting Interoperability data.

Melanie Larsen gave the Risk Management Report.

Melanie Larsen gave the Compliance Report.

VIII. SUMMARY OF OPERATIONS

Cassey Neumann presented the Summary of Operations Report (see attached).

IX. APPROVALS

Melanie Larsen and Cassey Neumann presented the PAC policies and procedures for review and approval.

- Discharge Planning – Discharge Planning – Updated – Title change
- Consultations and Referral Scheduling – Care Coordination – New
- Employee Stroke Education – Administration – New
- Continuous Subcutaneous Insulin Infusion Pump – Nursing Services – New
- Infusion Pump Patient Agreement – New
- Visitor Visitation Policy – Risk Management – Updated – Visitor will not be restricted
- Patient Rights and Responsibilities – Risk Management – Updated – Added Patient responsibility

Brett Irlmeier made a motion, second by Mark Kessler, to approve the PAC policies as presented. Motion Carried.

X. CEO REPORT

Suzanne Cooner, CEO, gave the CEO Report

1. The Omaha Community Foundation awarded us the grant for the Blanket IV Fluid Warmer Cabinet for Med-Surg/ED - \$14,760.43.
2. The ACMH Department Heads participated in an offsite Leadership Development training through Hometown Health on Wednesday, April 9th.
3. ACMH Med/Surg/ED has gone live with the Fast Track Cardiology Telemedicine program through Mercy/Iowa Heart and the Lifeline Stroke Neurology program through Teledyne.
4. The annual ACMH Easter Egg hunt was held on April 19th for the children and grandchildren of ACMH staff.
5. Update was given on state and federal governmental changes affecting healthcare.

XI. CEO Applicant Discussion

Michelle Sprague thanked the ACMH Board Subcommittee, the full Board of Trustees, and all staff for their time commitment during the interview processes.

AMCH Staff met with the Board of Trustees Subcommittee to communicate thoughts of all candidates including input from the ACMH staff and physicians.

The Board of Trustees Subcommittee (Michelle Sprague, Anne Miller and Brady Griffin) presented the recommendation to extend an offer to Callen Weispfennig, for the Chief Executive Officer position at Audubon County Memorial Hospital & Clinics.

A motion was made by Brett Irlmeier and seconded by Brady Griffin to approve the offer of the Chief Executive Officer position to Callen Weispfennig. Motion carried.

XII. Annual Evaluation of the CEO (Waived closed session)

Suzanne waived her request for closed session to review her annual evaluation with the board. The board discussed approval of the standard 3% salary increase.

Brett Irlmeier made a motion and seconded by Brady Griffin to approve a 3% annual increase with backpay to April 1, 2025. Motion carried.

Suzanne requested authorization from the board for her to carry over the 368 hours of PTO she accrued to her PTO bank.

Mark Kessler made a motion and seconded by Brett Irlmeier to approve Suzanne Cooner's additional carryover of 368 PTO hours. Motion carried.

The board requested that Suzanne use as much of her PTO as possible before she leaves.

XIII. ADJOURNMENT

The meeting was adjourned at 1:50 p.m. with a motion made by Marlene Ballou and seconded by Brady Griffin. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer