

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes
July 24, 2025, at 12 Noon
Board Room

ATTENDANCE	
Board Members Present:	Michelle Sprague, Brett Irlmeier, Marlene Ballou, Brady Griffin, Anne Miller, Vicky Robinson, Mark Kessler
Absent:	
Staff Present:	Callen Weispfennig, Melanie Larsen, Melinda Alt, Cassey Neumann, Haillie Bruch
Present via TEAMS:	Al Comito
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Brady Griffin made a motion, seconded by Brett Irlmeier to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No Comments.	
IV. CONSENT AGENDA	
Brett Irlmeier made a motion, seconded by Vicky Robinson to approve the June 26, 2025, meeting minutes. Motion carried.	
V. FINANCIAL REPORT	
Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of June 2025 Operating Statement had a positive margin of \$9,507.00 with a YTD positive margin of \$432,843.00. Mark Kessler made a motion, seconded by Brady Griffin, to approve the financials. Motion Carried.	
VI. MEDICAL STAFF / CREDENTIALING REPORT	
Melanie Larsen gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed: Reappointment to Allied Health Staff: 1. Stephanie Vampola, DO (ACMH) Resignations from Consulting Medical Staff: 1. Ronald Weis, MD (Iowa Radiology, PC) Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for reappointment to the Medical Staff, and the resignation of privileges from the Medical Staff based on the supporting documentation, and documented appropriate education,	

training, experience, and current competency, from information received during the credentialing and privileging process.

Marlene Ballou made a motion, seconded by Mark Kessler, to approve the above credentialing recommendations as presented. Motion carried.

VII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the Annual PAC meeting that was held on June 24, 2025, data was presented.

Melanie Larsen reported on MIPS and Promoting Interoperability data.

Melanie Larsen gave the Risk Management Report.

Melanie Larsen gave the Compliance Report.

VIII. SUMMARY OF OPERATIONS

Cassey Neumann presented the Summary of Operations Report (see attached).

IX. COMPARATIVE ANALYSIS

Al Comito presented the Comparative Analysis follow up report: Cloud vs. On-Premise Computing.

X. APPROVALS

Callen Weispfennig presented the Organizational Chart for approval.

Mark Kessler made a motion, second by Vicky Robinson to approve the Organizational Chart as presented. Motion carried.

Melanie Larsen and Cassey Neumann presented the PAC policies and procedures for review and approval.

- Emergency Medications Procurement: Pharmacy – Updated
- Calorie Counting; Nutrition Services – New
- Cleaning and Disinfection after Discharge of Chemotherapy Patient; Infection Prevention – Updated

Mark Kessler made a motion, second by Brady Griffin, to approve the PAC policies as presented.

Cassey Neumann presented the Annual Eye Bank/Tissue Organ Report for approval.

Marlene Ballou made a motion, second by Mark Kessler to approve the Annual Eye Bank/Tissue Organ Report as presented. Motion carried.

Callen Weispfennig presented the Ultrasonic Instrument Cleaner for approval.

Brett Irlmeier made a motion, second by Mark Kessler to approve the Ultrasonic Instrument Cleaner with an amount not to exceed \$28,000.00, as presented. Motion carried.

XII. CEO REPORT

Callen Weispfennig presented the CEO Report:

- Dr. Bartels started this month, we're excited to have her here and as part of the medical staff.
- Reiterate that June was a great month and a great close to the fiscal year - must commend our clinical team/s for accommodating the volumes that we saw despite having a few

vacancies in staffing right now. Great team effort and a great close to the fiscal year. July volumes MTD have been solid as well so we're hopefully starting FY26 with a strong July.

- We have a meeting next month with a new specialty group- more to come regarding enhanced access and services for the community once that has taken place.
- Courtesy FYI to the board regarding ACMH's support for the RWRWA open letter to the governor, in support of numerous state/county emergency agencies who have already signed.
- Discussed MRHC's article in the Audubon Advocate- Callen spoke with MRHC's CEO prior to the article release. Similar to the sentiment shared in the article, we at ACMH need to be prepared to address questions and concerns in the community as we know legislative change will (likely) be announced later this year.
- Recent community events & participation: Exira 4th July Parade, last week's Audubon County Fair (staffed Agri Hall booth and Touch-a-Truck events)
- Natalie Wetzel was 3rd quarter Values award winner- Congrats
- KSOM reached out and requested new CEO radio interview
- Conducted Employee town halls (2 sessions hosted by Callen)

XII. BOARD COMMENTS

Mark Kessler formally submitted his resignation to the Audubon County Memorial Hospital Board of Trustees, with his last day as a Board of Trustee being August 31, 2025.

A motion was made by Brett Irlmeier, second by Vicky Robinson to approve the resignation of Mark Kessler. Motion carried.

XIII. ADJOURNMENT

The meeting was adjourned at 1:22 p.m. with a motion made by Brett Irlmeier and seconded by Brady Griffin. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer