**Audubon County Memorial Hospital Board of Trustees**
**Meeting Minutes**
September 25, 2025, at 12 Noon
Board Room

## ATTENDANCE

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| **Board Members Present:** | Michelle Sprague, Brett Irlmeier, Marlene Ballou, Vicky Robinson, Anne Miller, Brady Griffin |
| **Absent:** | |
| **Staff Present:** | Callen Weispfennig, Melanie Larsen, Melinda Alt, Cassey Neumann, Al Comito, Dr. Maire, Haillie Bruch |

## I. CALL TO ORDER

Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.

## II. AGENDA APPROVAL

Brett Irlmeier made a motion, seconded by Marlene Ballou to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.

## III. PUBLIC COMMENTS

No Comments.

## IV. CONSENT AGENDA

Marlene Ballou made a motion, seconded by Vicky Robinson to approve the August 28, 2025, meeting minutes. Motion carried.

## V. BOARD COMPLIANCE TRAINING

Susan Freed provided the Board Legal Training via TEAMS meeting. (see attached).

## VI. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of August 2025 Operating Statement had a positive margin of $18,700 with a YTD positive margin of $76,008.
Vicky Robinson made a motion, seconded by Brady Griffin to approve the financials. Motion Carried.

Plant Fund CD #23702 for $647,159.29 matured at Landmands Bank on 09/14/2025. Renewals rates were Audubon State Bank (3.75%), Landmands Bank (3.95%), Exchange State Bank (3.95%). The CD was reinvested at the highest rate of (3.95%) at Landmands Bank for 12 months.

General Fund CD #23703 for $551,153.95 matured at Landmands Bank on 09/14/2025. Renewals rates were Audubon State Bank (3.75%), Landmands Bank (3.95%), Exchange State Bank (3.95%). The CD was reinvested at the highest rate of (3.95%) at Landmands Bank for 12 months.

## VII. HUMAN RESOURCES REPORT

Haillie Bruch presented the August 2025 Human Resources Report. See attached.

## VIII. MEDICAL STAFF / CREDENTIALING REPORT

Haillie Bruch gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed:
Initial Appointment to Consulting Medical Staff:

1. Brian Westerhuis, MD (Teledigm Health – Neurostroke)

Initial appointment to the Allied Health Staff:

1. Samantha Specht, CRNA (Heartland Anesthesia)

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for initial appointments to the Medical Staff based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the credentialing and privileging process.
Marlene Ballou made a motion, seconded by Vicky Robinson, to approve the above credentialing recommendations as presented. Motion carried.

## IX. SUMMARY OF OPERATIONS/AVEL REPORT/TELEDIGM REPORT

Cassey Neumann presented the Summary of Operations Report. (see attached).
Cassey Neumann presented the Avel Report. (see attached).
Cassey Neumann presented the Teledigm Report. (see attached).

## X. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the PAC meeting that was held on August 28, 2025, data was presented.
Melanie Larsen reported on MIPS and Promoting Interoperability data.
Melanie Larsen gave the Risk Management Report.
Melanie Larsen gave the Compliance Report.

## XI. APPROVALS

Melanie Larsen presented the PAC policies and procedures for review and approval.

- Standard: Emergency services readiness, Governing Body to approve updated Emergency Department Personnel and Availability and Scope of Emergency Services Policies for the care of patients with emergency conditions, including but not limited to patients with obstetrical emergencies, complications, and immediate post-delivery care.
- Emergency Department Personnel and Availability – Emergency Department – Updated to reflect the identification of who are qualified staff to care for Emergency department patients with qualitied training.
- Scope of Emergency Services – Emergency Department – Updated ER Training, Protocols and OB emergencies

Anne Miller made a motion, second by Brady Griffin, to approve the PAC policies as presented.
Motion Carried.

## XII. CEO REPORT

Callen Weispfennig presented the CEO Report:

- Events update:
  - Southwest Iowa Suicide Awareness Walk in Manning, Iowa, on Saturday, September 20th.
  - AHS Homecoming
  - Trunk or Treat
  - Medicare enrollment begins on November 1st. Ana Kauffman did a Welcome to Medicare Seminar this past week.
- Audubon County Hospital Foundation – The Foundation meeting was on Monday, September 22nd, at 6:30 pm. Annual Giving items were presented, and the Foundation Board selected the presentation by Jessica Fastert, Director of Radiology, for a new Mammography machine. The Foundation will be giving $60,000 towards the new Mammography machine, as well as the purchase of new mammography patient robes.
- EMS Update – Callen's meeting with Public Health, Exira EMS and Audubon EMS, was a positive and productive meeting. The main topic was the issues we are having with transport. The individuals at the table filled Callen in with staffing issues regarding the volunteer services for transportation in the county. Jotham Arber from Public Health will be connecting with Kenny Hansen, to connect more about the transportation issues. A few grant opportunities to pilot and enhance rural transport services were discussed and a state conference in Des Moines. Public Health is also interested in staging and ambulance and shared staffing solution at ACMH. Once we have all the information from the state, an update will be given to the Board.
- Callen had a meeting with Dr. Doug Olsen. He was not aware that ACMH accepted imaging orders from Chiropractors. Dr. Olsen had contacted ACMH several years back and was turned away. The X-ray direct orders will be sent form him to ACMH. Advanced imaging order instances will be through the medical staff.
- Housing Master Plan – Callen met with Sara Slater regarding the Economic Housing Master Plan. Callen will be the hospital representative for the group.
- APP Recruitment Posting – we have been working with a retained firm and are not seeing many candidate results in the process. We will be posting a position on our website in the future. The goal would be to have a passive posting out there to see if we can have traffic.
- Iowa Hospital Association – provided orientation to Callen. ACMH's current GPO coalition is through Vizient. IHA uses their recommended group (Premier). Callen and Melinda did an introductory call with the reps. A 12-14% savings form ACMH would be through food vendor, pharmacy and supply. This could results thousands of dollars in savings to our bottom line. Even if we switch to Premiere, then we can do variances and participate in Al carte.

## XIII. EXECUTIVE CLOSED SESSION IOWA CODE 21.5(l)i) – CEO INCENTIVE COMPENSATION

Brett Irlmeier made a motion, second by Anne Miller, to close the open session portion of the meeting at 1:42 pm. Motion carried.

Brett Irlmeier made a motion, second by Anne Miller, to go into Executive Closed Session at 1:43 pm. Motion carried.

Brett Irlmeier made a motion, second by Anne Miller, to move out of Executive Closed Session. closed session at 2:09 pm. Motion carried.

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| Brett Irlmeier made a motion, second by Anne Miller, to move approve the CEO Incentive Compensation as recommended in the closed session. Motion carried. |
| **XIV. BOARD COMMENTS** |
| No comments. |
| **XV. ADJOURNMENT** |
| The meeting was adjourned at 2:10 p.m. with a motion made by Brett Irlmeier and seconded by Anne Miller. Motion carried. |

______________________________ Michelle Sprague, Board Chair

______________________________ Marlene Ballou, Board Secretary/Treasurer