

**Audubon County Memorial Hospital Board of Trustees
Meeting Minutes**

October 23, 2025, at 12 Noon
Community Health Center

ATTENDANCE	
Board Members Present:	Michelle Sprague, Brett Irlmeier, Marlene Ballou, Vicky Robinson, Anne Miller
Absent:	Brady Griffin
Staff Present:	Callen Weispfennig, Melanie Larsen, Melinda Alt, Cassey Neumann, Al Comito, Haillie Bruch
Others Present:	Genelle Deist
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:01 p.m.	
II. AGENDA APPROVAL	
Marlene Ballou made a motion, seconded by Vicky Robinson to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No Comments.	
IV. CONSENT AGENDA	
Brett Irlmeier made a motion, second by Vicky Robinson, to approve the September 25, 2025, meeting minutes. Motion carried.	
The Executive Closed Session Meeting Minutes from September 25, 2025, will be presented for approval at the November 2025 Board of Trustees meeting.	
V. EIDE BAILLY FINANCIAL AUDIT REPORT	
Jeremy Behrens presented the financial audit report. See attached.	
VI. FINANCIAL REPORT	
Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of September 2025 Operating Statement had a positive margin of \$116,996 with a YTD positive margin of \$193,004. Vicky Robinson made a motion, seconded by Anne Miller to approve the financials. Motion Carried.	
CD #39628 for \$356,314.35 matured at Audubon State Bank on 10/23/2025. Renewals rates were Audubon State Bank (4%), Landmands Bank (3.6%), Exchange State Bank (3.72%). The CD was reinvested at the highest rate of (4%) at Audubon State Bank for 12 months.	

CD #39629 for \$761,664.13 matured at Audubon State Bank on 10/23/2025. Renewals rates were Audubon State Bank (4%), Landmands Bank (3.6%), Exchange State Bank (3.72%). The CD was reinvested at the highest rate of (4%) at Audubon State Bank for 12 months.

VII. HUMAN RESOURCES REPORT

Haillie Bruch presented the October 2025 Human Resources Report. See attached.

VIII. MEDICAL STAFF / CREDENTIALING REPORT

Haillie Bruch gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed:

Initial appointment to the Allied Health Staff:

1. Madison Obmann, ARNP (ACMH)
2. Tasha Jennings, ARNP (Flowstate Health)

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for initial appointments to the Medical Staff based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the credentialing and privileging process.

Brett Irlmeier made a motion, seconded by Marlene Ballou, to approve the above credentialing recommendations as presented. Motion carried.

IX. SUMMARY OF OPERATIONS/AVEL REPORT/TELEDIGM REPORT

Cassey Neumann presented the Summary of Operations Report. (see attached).

Cassey Neumann presented the Avel Report. (see attached).

Cassey Neumann presented the Teledigm Report. (see attached).

X. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the PAC meeting that was held on October 21, 2025, data was presented.

Melanie Larsen reported on MIPS and Promoting Interoperability data.

Melanie Larsen gave the Risk Management Report.

Melanie Larsen gave the Compliance Report.

XI. APPROVALS

Callen Weispfennig presented the New Board of Trustee Member Vote. Genelle Deist was invited to join the Audubon County Memorial Hospital Board of Trustee and fulfill the remainder of Mark Kessler's term as a trustee.

Brett Irlmeier made a motion, second by Vicky Robinson, to approve Genelle Deist in joining the Audubon County Memorial Hospital Board of Trustees. Motion carried.

Callen Weispfennig presented the Capital Project (kitchen freezer) Budget Modification for approval. Brett Irlmeier made a motion, second by Vicky Robinson, to approve a not to exceed limit of an additional \$30,000.00 for the kitchen freezer remodel as presented. Motion carried.

Melanie Larsen presented the Respiratory Therapy Services contract with Ali Peiken for approval. Anne Miller made a motion, second by Marlene Ballou, to approve the Respiratory Therapy Services Agreement with Ali Pieken as presented. Motion carried.

Melanie Larsen presented the 2024-2025 Annual Report for approval.
The Board of Trustees will review the document and vote at the November 2025 meeting.

Cassey Neumann presented the Shelby County EMS Agreement for approval.
Vicky Robinson made a motion, second by Marlene Ballou, to approve the Shelby County EMS Agreement as presented. Motion Carried.

Cassey Neumann presented the Exira EMS Reporting Agreement for approval.
Marlene Ballou made a motion, second by Genelle Deist, to approve the Exira EMS Reporting Agreement as presented. Motion Carried.

Al Comito presented the Nabla Technologies Inc. Agreement for approval.
Vicky Robinson made a motion, second by Brett Irlmeier, to approve the Nabla Technologies Agreement as presented. Motion Carried.

Callen Weispfennig presented the updated Medical Staff Organizational Chart for approval.
Vicky Robinson made a motion, second by Anne Miller, to approve the updated Medical Staff Organizational Chart as presented. Motion Carried.

Melanie Larsen presented the PAC policies and procedures for review and approval.

- Tornado Disaster Plan – Emergency Preparedness – Updated – Updated room name to community health center from community education center. · CLIA General Supervisors – Laboratory – Added – New staff names to general supervisor and removed previous staff. · Lab Testing Local Nursing Homes – Laboratory – Updated – we are no longer charging nursing home travel charge. · Steam Sterilization Maintenance & Record Keeping – Surgical Services – Updated on sterilization process and record keeping, standard Emergency services readiness, Governing Body to approve updated Emergency Department Personnel and Availability and Scope of Emergency Services Policies for the care of patients with emergency conditions, including but not limited to patients with obstetrical emergencies, complications, and immediate post-delivery care.
- Emergency Department Personnel and Availability – Emergency Department – Updated to reflect the identification of who are qualified staff to care for Emergency department patients with qualified training.
- Scope of Emergency Services – Emergency Department – Updated ER Training, Protocols and OB emergencies

Vicky Robinson made a motion, second by Brett Irlmeier, to approve the PAC policies as presented. Motion Carried.

XII. Oath of Office

Michelle Sprague, Board Chair, administered the Oath of Office to Genelle Deist.

XII. CEO REPORT

Callen Weispfennig presented the CEO Report:

- Changing landscapes – Medicare Advantage – One of the popular breakout sessions from the IHA Annual Meeting was Medicare Advantage. The Midwest is currently at 54% of its population on Medicare Advantage. The attorney's presentation at the conference informed

those present that there are many lobbying efforts happening. The summary point from the attorneys is that political lobbying is going to continue and there is a role healthcare organizations play in this trend.

- EMS update – ACMH was able to meet and follow up with Public Health, Audubon EMS, and Shelby County EMS representatives. The state is anticipating receiving money from the rural health stabilization act. The state has been discussing sanctioning pilot projects for transport. The concept of a rural transport pilot program is still in the early stages but has not been approved yet. The majority of the meeting's concept was the hospital pursues its own transportation services. Callen will bring updates back to the board as we explore further.
- Strategic Planning efforts – the IHA dimensions team provided data to ACMH, Eide Bailey and Advisory board data is still pending.
- Purchasing pricing exercise – This is still in progress, and the data was submitted to Premiere this morning. When the feedback is ready it will be presented to the board.
- Myrtue – Dr. Kelly Anderson will be starting OB/GYN outreach at ACMH. Dr. Anderson will be coming here and offering GYN services in addition to Dr. Woods.
- Mission Oncology – Still awaiting PSA for signing, and credentialing is in the initial stages.
- ACMH Employee's Club and Employee Ambassador Committee – Feedback during the Town Halls was that there was confusion of the groups and what the purpose and mission behind each group was. Callen made the decision to sunset the Employee Ambassador Committee and merge this group into the Employee's Club.
- Commercial Labs and Clinic – Current state, if you have an office visit in the clinic, your blood is drawn in a tube in the clinics. This accomplishes, specifically those with commercial insurance, you are not receiving that extra lab draw charge. Most rural facilities have gone towards drawing in the hospital (separate from the clinic visit); however, this does result in an additional hospital lab charge that goes towards a deductible. We have not done this as it will create the perception that the cost in healthcare has gone up. There is an opportunity for revenue in this facility, and additionally a streamlining of work in the clinic. What ACMH is doing now is unique to the market and community friendly, but we are missing out on revenue opportunities for the organization. Callen's recommendation to the Board of Trustees is to make this change. Data will be brought to the November board of trustees meeting.
- TEFCA/CCI Health Information Exchange sub participation – The University of Iowa Healthcare is now participating in the health information exchange. What this does is allows other facilities across the nation to pull up your information and records. For example, if you have to go to the emergency room while you are on vacation in another state, they can pull up your information and medical records in their ER. This has been adopted by other of the CCI sites through Epic.

XIV. BOARD COMMENTS

The ACH Foundation is selling holiday wreaths until Friday, November 14, 2025.

XV. ADJOURNMENT

Marlene Ballou made a motion, second by Anne Miller, to adjourn the meeting at 2:04 pm. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer