

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes
 January 22, 2026, at 12 Noon
 Community Health Center

ATTENDANCE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Anne Miller, Genelle Deist, Brady Griffin
Absent:	Brett Irlmeier, Vicky Robinson
Staff Present:	Callen Weispfennig, Melanie Larsen, Melinda Alt, Cassey Neumann, Al Comito, Haillie Bruch
Others Present:	Jenny Johnson – Ameriprise Financial
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Brady Griffin made a motion, seconded by Marlene Ballou, to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No Comments.	
IV. AMERIPRISE FINANCIAL INVESTEMENTS REVIEW	
Jenny Johnson, from Ameriprise Financial presented the ACMH Investments Review.	
V. CONSENT AGENDA	
Genelle Deist made a motion, second by Maelene Ballou, to approve the December 18, 2025, meeting minutes. Motion carried.	
VI. ELECTION OF OFFICERS	
Election of Officers: Board members nominated the following board members to officer positions for two-year terms: <ul style="list-style-type: none"> • Michelle Sprague – Board Chair • Brett Irlmeier – Board Vice Chair • Marlene Ballou – Secretary/Treasurer Anne Miller made a motion, second by Brady Griffin, to formally approve the slate of board officers to a two-year term. Motion Carried.	
VII. FINANCIAL REPORT	
Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of December 2025 Operating Statement had a positive margin of \$88,079 with a YTD positive margin of \$536,632.	

Brady Griffin made a motion, seconded by Marlene Ballou, to approve the December 2025 financials. Motion Carried.

Following the Ameriprise annual presentation, the Board discussed the upcoming maturity of two CDs (currently held at Landmands), both maturing in February. After review, the Board reached consensus to transfer the proceeds of both maturing CDs to the Ameriprise portfolio. It was further agreed that funds from general checking would supplement the redirected CD proceeds to round the investment allocation to the Ameriprise Plant account and Ameriprise General account, each to \$1M. The Board reviewed current cash positions and determined that the organization remains in a strong liquidity position. Brady Griffin made a motion seconded by Anne Miller, to approve the action. Motion carried.

CD #39741 for \$1,257,855.81 matured at Audubon State Bank on 12/30/2025. Renewals rates were Audubon State Bank (3.75%), Landmands Bank passed, Exchange State Bank (3.55%). The CD was reinvested at the highest rate of (3.75%) at Audubon State Bank for one (1) year.

VIII. HUMAN RESOURCES REPORT

Haillie Bruch presented the December 2025 Human Resources Report. See attached.

IX. MEDICAL STAFF / CREDENTIALING REPORT

Haillie Bruch gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed:

Initial Appointment to Consulting Medical Staff:

1. Carlos Villar, MD (Teledigm – NeuroStroke)

Resignations:

1. William Napier, MD
2. Sunil Skaria, MD (Equum)
3. James Sullivan, MD (Equum)
4. Arindam Bagchi, MD (CompHealth)
5. Matthew Nwaneri, MD (CompHealth)
6. Brian Westerhuis, MD (Teledigm – Neurostroke)

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for initial appointment and resignations to the Medical Staff based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the credentialing and privileging process.

Marlene Ballou made a motion, seconded by Genelle Deist, to approve the above credentialing recommendations as presented. Motion carried.

X. SUMMARY OF OPERATIONS

Cassey Neumann presented the Summary of Operations Report. (see attached).

XI. AVEL REPORT/TELEDIGM REPORT/FLOWSTATE REPORT

Cassey Neumann presented the Avel Report. (see attached).

XII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Melanie Larsen reported on the PAC meeting that was held on January 20, 2026, data was presented.
Melanie Larsen reported on MIPS and Promoting Interoperability data.
Melanie Larsen gave the Risk Management Report.
Melanie Larsen gave the Compliance Report.

XIII. ANNUAL COMPLIANCE EDUCATION & TRAINING

Melanie Larsen presented the Annual Compliance Education & Training.

XIV. ANNUAL CODE OF CONDUCT/CONFLICT OF INTEREST STATEMENTS

Melanie Larsen presented the Annual Code of Conduct/Conflict of Interest Statements.

XV. APPROVALS

Melanie Larsen presented the PAC policies and procedures for review and approval.

- Safe Haven for Newborns – Risk Management – Changed – Updated that a baby can be left at hospital up to 90 days from 30 days.
- Overview of Food & Nutrition Services – Nutrition Services – Updated – Added for piercing daith for headaches
- Food Brought in from Outside for Patients – Nutrition Services – Added – Home canned or preserved not permitted.
- Isolation Precaution Manual Standard, Contact, Droplet and Airborne Precautions – Infection Prevention – Updated – Added length of isolation time for Influenza and COVID.
- Respiratory Virus Protection Plan – Employee Health – Updated – Updated when HCW can return to work after respiratory illness

Marlene Ballou made a motion, second by Brady Griffin, to approve the PAC policies as presented. Motion Carried.

Callen Weispfennig presented the Purchase Order of the Mammography Equipment for approval. Anne Miller made a motion, second by Genelle Deist, to approve the purchase order for the mammography equipment as presented. Motion carried.

Anne Miller made a motion, second by Genelle Deist, to approve moving forward with obtaining a formalized written first right to refusal on the potential real estate purchase previously discussed. Motion carried.

XVI. STRATEGIC PLAN UPDATE

Callen Weispfennig presented an update on the Strategic Plan for FY 2026-2030.

XVII. CEO REPORT

Callen Weispfennig presented the CEO Report:

- Sherrif Dave Bean met with Callen Weispfennig, CEO, to discuss a contract with the Audubon County jail for ACMH to provide meals for inmates. Callen will provide the board with an update at next month’s meeting.

- Callen discussed extending an offer to the psychiatric nurse practitioner candidate discussed last month. He shared validating with Eide Bailey the ability to bill these services via RHC. Will be kicking off a project to plan for this program going live in May.
- Mission Cancer Update – we went live with Mission Cancer this week. Jennifer Pavlisin, ARNP, will be the main provider coming onsite to ACMH.
- Dr. Kelly Adnerson’s first day of outreach at ACMH started today, 01/22/2026.
- Epic updated with Mission – Epic has been slow in the responses to requests for statements of work and turnaround time for ACMH. Al and Callen met with the Epic team regarding turnaround time and the statement of work expectations and timelines.
- Dr. Hagen, Pathologist on the ACMH Medical Staff, is planning on retiring this fall. St. Anthony’s has been recruiting for his position for quite some time now. An update will be provided appropriately.
- Callen provided an update on the previously discussed real estate opportunity. Michelle, Genelle, and Callen will plan to attend a meeting with council representatives February 24th to discuss mutual interest and next steps.

V. BOARD COMMENTS

No comments.

XV. ADJOURNMENT

Brady Griffin made a motion, second by Marlene Ballou, to adjourn the meeting at 2:10 p.m. Motion Carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer