

**Audubon County Memorial Hospital Board of Trustees  
Meeting Minutes**

April 23, 2026, at 12 Noon  
Community Health Center

<b>ATTENDANCE</b>	
<b>Board Members Present:</b>	Michelle Sprague, Marlene Ballou, Vicky Robinson, Brady Griffin, Genelle Deist
<b>Absent:</b>	Brett Irlmeier, Anne Miller
<b>Staff Present:</b>	Callen Weispfennig, Melanie Larsen, Melinda Alt, Cassey Neumann, Al Comito, Dr. Marie, Haillie Bruch
<b>I. CALL TO ORDER</b>	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
<b>II. AGENDA APPROVAL</b>	
Vicky Robinson made a motion, seconded by Brady Griffin, to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
<b>III. PUBLIC COMMENTS</b>	
No Comments.	
<b>IV. CONSENT AGENDA</b>	
The Board of Trustees reviewed the following items: <ul style="list-style-type: none"><li>a. Meeting minutes from March 26, 2026</li><li>b. Executive Closed Session Iowa Code 21.5(l)(j) Meeting Minutes From March 26, 2026</li><li>c. Rockhurst University Contract</li><li>d. PAC Policies x14; Continuous Aerosol Administration; Continuous Nebulized Albuterol; Diskus Inhalation Powder Administration; Documentation of Respiratory Care; End-Tidal Carbon Dioxide Detection; Functional Residual Capacity; Handling, Storage, and Dispensing of Therapeutic Gases; Incentive Spirometry; Emergency Telemedicine Services; Pain Management Standards; Skin Breakdown and Pressure; Injury Prevention Care; Employee Stroke Education; Range of Motion.</li><li>e. Organ, Tissue and Eye Donation Annual Report.</li></ul>	
Brady Griffin made a motion, second by Genelle Deist, to approve all items listed above. Motion carried.	
<b>V. FINANCIAL REPORT</b>	
Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of March 2026 Operating Statement had a negative margin of \$124,079 with a YTD positive margin of \$341,733.	

CD #24212 for \$546,692.10, with Landmands Bank, matured on 04/16/2026. Renewal rates for one (1) year were Landmands Bank 3.65%, Exchange State Bank 3.52%, and Audubon State Bank 3.5%. The CD was reinvested at the highest rate of 3.65%, at Landmands Bank, for one (1) year.

Vicky Robinson made a motion, seconded by Brady Griffin, to approve the March 2026 financials. Motion Carried.

#### **VI. COMPLIANCE/QUALITY/RISK MANAGEMENT**

Melanie Larsen presented the Compliance/Quality/Risk Management Reports.

#### **VII. SUMMARY OF OPERATIONS & AVEL EMERGENCY/TELEDIGM REPORT**

Cassey Neumann presented the Summary of Operations.

Cassey Neumann presented the Avel/Teledigm reports.

#### **VIII. HUMAN RESOURCES REPORT**

Hailie Bruch presented the Human Resources Report.

#### **VII. MEDICAL STAFF / CREDENTIALING REPORT**

Dr. Maire gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed:

Initial appointment to Allied Health Staff:

1. Shelli Brown, ARNP (ACMH)

Reappointment to Allied Health Staff:

1. Michelle Vore, ARNP (Flowstate Health)

Resignations:

1. Lorraine Chidester, ARNP (Walnut Creek Psychiatry)
2. Hilliary Mahler, ARNP (Walnut Creek Psychiatry)
3. Paige Hektoen, PMHNP (effective May 4, 2026)
4. Heather Glasser, PMHNP (effective April 16, 2026)
5. Lee Carlson, ARNP (Wapiti)

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for initial appointment, reappointment, and resignations from the Medical Staff based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the credentialing and privileging process.

Marlene Ballou made a motion, seconded by Brady Griffin, to approve the above credentialing recommendations as presented. Motion carried.

#### **VIII. APPROVALS**

Callen Weispfennig presented the EMS Retained Contract (Shelby County EMS).

Brady Griffin made a motion, second by Genelle Deist to approve pursuing and solidifying a contract with Shelby Country EMS, contingent upon the termination of the City Ambulance contract. Motion carried.

Callen Weispfennig presented the FY 2027-2031 Strategic Plan.

Vicky Robinson made a motion, second by Marlene Ballou, to approve the FY 2027-2031 as presented. Motion carried.

Cassey Neumann presented the Annual Trauma Report Review and Trauma Program Resolution Letter for approval.

Genelle Deist made a motion, second by Brady Griffin, to approve the Annual Trauma Report Review and Trauma Program Resolution Letter as presented. Motion carried.

Cassey Neumann presented the following policy for approval:

- Bowel and Bladder Management – New

Vicky Robinson made a motion, second by Genelle Deist, to approve the PAC policy as presented. Motion carried.

Callen Weispfennig presented the Iowa Pathology Contract for approval.

Marlene Ballou made a motion, second by Brady Griffin, to approve the Iowa Pathology Contract as presented. Motion carried.

## **XVII. CEO REPORT**

Callen Weispfennig presented the CEO Report.

- Shelli Brown, ARNP, is scheduled to begin employment with ACMH on May 18, 2026. Kayla, a nurse previously working with Ms. Brown, was hired and began employment on April 20, 2026.
- Walnut Creek Psychiatry terminated its contract with ACMH effective May 1, 2026. Callen reported that ACMH is transitioning to an employed psychiatric mental health provider model. Walnut Creek Psychiatry cited increasing service demand and staffing limitations as contributing factors to the contract termination.
- Dr. Fawad Zafar discussed with administration the decrease in referrals to ACMH and expressed concerns regarding the long-term sustainability of continuing services at ACMH. Potential compensation structure options, including a Professional Services Agreement (PSA), are being reviewed. Administration will continue evaluating compliance considerations and provide updates to the Board as discussions progress.
- An ACMH ER ARNP submitted a resignation. Administration reported ongoing recruitment efforts to address staffing needs, including recruitment for an emergency room ARNP position and the addition of PRN provider support.
- RAGBRAI will be traveling through Exira this year, and EMC will serve as a medical stop for participants.
- The ACMH Employee Club has experienced increased participation and recently completed donations supporting local organizations, including the Audubon Fire Department and Stockings for Soldiers.
- The Audubon County Hospital Foundation Golf Tournament is scheduled for July 24, 2026.
- The ACH Foundation is partnering with the ACMH Employee Club for Staff Appreciation Day, which will include a Chick-fil-A food truck.
- Administration reported awareness of recent Medicare fraud activity affecting several ACMH patients. Information regarding fraud prevention alerts from the Iowa Insurance Division has been shared as appropriate.
- A brief follow-up discussion occurred regarding an employee letter received in March. Callen reported that the matter had been investigated, appropriate follow-up actions were completed, and the issue was considered resolved.

**XII. Annual Board Self-Assessment**

The Audubon County Memorial Hospital and Clinics Board of Trustees are due to complete the Annual Board Self-Assessments. Callen will reach out to IHA regarding communication of the assessment. He will also notify the board ahead of time when the assessment is going to be sent out via email to the Board of Trustees.

**V. BOARD COMMENTS**

Discussed community feedback received earlier this month (Vicky). Callen reports the issue was investigated, documented and followed-up by CNO and Compliance Officer.

**XIV. ADJOURNMENT**

Marlene Ballou made a motion, second by Brady Griffin, to adjourn the meeting at 1:35 p.m. Motion Carried.

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Michelle Sprague, Board Chair

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Marlene Ballou, Board Secretary/Treasurer