

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes
March 26, 2026, at 12 Noon
Community Health Center

ATTENDANCE	
Board Members Present:	Michelle Sprague, Marlene Ballou, Anne Miller, Genelle Deist
Absent:	Michelle Sprague, Brett Irlmeier, Vicky Robinson
Staff Present:	Callen Weispfennig, Melanie Larsen, Melinda Alt, Cassey Neumann, Al Comito, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Anne Miller made a motion, seconded by Marlene Ballou, to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No Comments.	
IV. CONSENT AGENDA	
Genelle Deist made a motion, second by Anne Miller, to approve the February 26, 2026, meeting minutes. Motion carried.	
Haillie Bruch presented to Human Resources Report.	
Melanie Larsen presented the Compliance/Quality/Risk Management Reports.	
Cassey Neumann presented the Summary of Operations.	
Cassey Neumann presented the Avel/Teledigm reports.	
Cassey Neumann and Melanie Larsen presented the following PAC Policies: Fire Watch, Adverse Reaction to RT, Ambulation with O2, DLCO, Care of Trach Tube, Chest Tube Drainage, COPD, Cont. Ed RT personnel, Continuous aerosol administration via Trach tube, Emergency Teledig services.	
Marlene Ballou made a motion second by Genelle Deist to approve the Human Resources Report, Compliance/Quality/Risk Management Report, Summary of Operations, Avel/Teledigm Report, and the PAC policies as presented. Motion carried.	
V. PUBLIC HEARING – FY 2026-2027 COUNTY BUDGET	
Anne Miller made a motion, second by Genelle Deist, to move out of Open Session. Motion Carried.	

Anne Miller made a motion, second by Marlene Ballou to move into the Public Hearing session. Motion carried.

Melinda Alt represented the FY 2026-2027 County Budget.

Genelle Deist made a motion, second by Anne Miller, to approve the FY 2026-2027 County Budget as presented. Motion carried.

Marlene Ballou made a motion, second by Genelle Deist to move out of the Public Hearing session. Motion Carried.

Genelle Deist made a motion, second by Anne Miller, to move into Open Session. Motion carried.

V. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of February 2026 Operating Statement had a negative margin of \$36,947 with a YTD positive margin of \$465,812.

Marlene Ballou made a motion, seconded by Genelle Deist, to approve the February 2026 financials. Motion Carried.

VII. MEDICAL STAFF / CREDENTIALING REPORT

Hailie Bruch gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed:

Reappointment to Allied Health Staff:

1. Anthony Glydwell, ARNP (Wapiti) – 30 day extension
2. Michelle Vore, ARNP (Flowstate Health) – 30 day extension

Resignations:

1. James White, III, ARNP (Wapiti)
2. Mark Hilliard, CRNA (Heartland Anesthesia)
3. Kelli Borkowski, ARNP (ACMH)
4. Erin Howe, ARNP (Wapiti)
5. Robert Becker, MD (IA Radiology)

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for reappointment to the Medical Staff based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the credentialing and privileging process.

Anne Miller made a motion, seconded by Genelle Deist, to approve the above credentialing recommendations as presented. Motion carried.

VIII. APPROVALS

Callen Weispfennig presented the Medical Staff Bylaws and the Medical Staff Rules and Regulations for review and approval.

Marlene Ballou made a motion, second by Anne Miller, to approve the Medical Staff Bylaws and the Medical Staff Rules and Regulations as presented. Motion carried.

Al Comito presented the following policies for approval:

1. Section 1135 – new

2. SOP & Policy change – new

1. AI Acceptable Use – new

Genelle Deist made a motion, second by Marlene Ballou, to approve the PAC policies as presented. Motion carried.

IX. FY 2027-2031 STRATEGIC PLAN PRESENTATION & MASTER FACILITY UPDATES

Callen Weispfennig, CEO, presented the draft FY 2027–2031 Strategic Plan and accompanying presentation. The Board of Trustees in attendance recommended deferring formal approval until next month to allow absent members the opportunity to review the plan and participate in discussion. Discussion also included next steps for employee engagement. Callen will present the strategic plan, as a final draft, to staff during upcoming Town Hall meetings.

Facility Planning- Callen Weispfennig, CEO, provided an update on facility planning efforts. This included feedback from the OPN/Murray facility audit (Phases 1 and 2). Several project concepts were reviewed, along with preliminary budget estimates to support long-range planning. An alternative option for relocation of the Rural Health Clinic (RHC) was also presented.

XVII. CEO REPORT

Callen Weispfennig presented the CEO Report.

- EMS – Last month Shelby County Ambulance approached ACMH with a retained contract, unsolicited. Last month an update was provided to the Board and discussion of signing a contract with Shelby County Ambulance occurred. This option offers ACMH stability for coverage, Shelby County Ambulance is a reliable partner, and we know they aspire in growing their department. ACMH engaged City Ambulance and they proposed an open ended set of terms and conditions. City Ambulance is open to tailoring a contract to how ACMH would want to see the terms and conditions, and are offering a retained agreement for \$80,000 per year. City Ambulance is also open and had conversations with Guthrie, Adair and now ACMH, and want to grow into this market. They are proposing they would house an ambulance and non-committed crew members at ACMH, and ACMH would be their outpost once they partner with other surrounding facilities. They are pursuing growth in the market. City Ambulance would offer a guaranteed response market. Shelby County Ambulance is offering a 5 year agreement avg \$113,000 per year, but their crew is ready-responsive and not guaranteed responsive. Both options and outfits offer great value for what ACMH would be getting. The cost for City Ambulance would be \$80,000 annually. Callen will circle back to Shelby County to discuss further potential revisions.
- RHTP funding – The second cycle of RHTP and grant applications is open now and closes on April 9th. Those applications award funding in July 2026. ACMH will submit an application, with the assistance from Sunflower Grant Writing, for the salary/ benefits/overhead for the new psych program. The second application will be submitted for a new and enhanced helipad. The helipad was a project that has been on ACMH's radar for some time now. ACMH reviewed the helipad project with the Sunflower Grant Writers representative, and the representative felt that ACMH would have a solid chance of receiving the grant. ACMH is considering the idea of a closed heliport. In regards to the price for the projects, the psych program funding awards ACMH is requesting is \$125,000 and the heliport amount comes to \$250,000. The recommendation from the Sunflower Grant Writer's is to have a letter of recommendation from the Audubon County Sheriff, and the ACMH Board of Trustees. This is not a formal vote on the spend this amount at this time, just a support from the Board of

Trustees for the potential gap expenditure. The project will not be sanctioned until the Board reviews and formally approves both projects.

Anne Miller made a motion, second by Marlene Ballou, to approve the Letter of Support from the Board of Trustees, regarding grant gap funding for the projects presented. Motion carried.

XI. Executive Closed Session Iowa Code 21.5(l)i – (Confidential) Letter to the Board of Trustees

Genelle Deist made a motion, second by Anne Miller, to move out open session. Motion carried.

Marlene Ballou made a motion, second by Genelle to move into closed session at 1:48 pm. Motion carried.

Genelle Deist made a motion, second by Marlene Ballou, to move out closed session at 2:15 pm. Motion carried.

Marlene Ballou made a motion, second by Anne Miller, to move into open session. Motion carried.

V. BOARD COMMENTS

No comments.

XV. ADJOURNMENT

Marlene Ballou made a motion, second by Genelle Deist, to adjourn the meeting at 2:19 p.m. Motion Carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer