Audubon County Memorial Hospital Board of Trustees
Meeting Minutes
July 23, 2026, at 12:00 pm (Noon)
Community Health Center

ATTENDANCE			
Board of Trustees:		**Staff:**	
O	Michelle Sprague, Board Chair	X	Callen Weispfennig, CEO
O	Brett Irlmeier, Vice Chair	X	Melanie Larsen, COO
X	Marlene Ballou, Secretary/Treasurer	X	Melinda Alt, CFO
X	Vicky Robinson, Trustee	X	Amy Blackwell, Executive Assistant
X	Genelle Deist, Trustee	X	Cassey Neumann, CNO
O	Anne Miller, Trustee	X	Haillie Bruch, Human Resources Director
X	Brady Griffin, Trustee	X	Jeff Maire, D.O.
Others Present:			

I. CALL TO ORDER

Marlene Ballou, Secretary/Treasurer, called the meeting to order at 12:00 p.m.

II. AGENDA APPROVAL

Second Call IFT Contract added to the agenda for approvals.

Brady Griffin *made a motion, seconded by Vicky Robinson To approve the agenda with the addition of Second Call IFT Contract, in accordance with the Code of Iowa Open Meetings Law. Motion carried.*

III. PUBLIC COMMENTS

No Comments.

IV. CONSENT AGENDA

The Board of Trustees reviewed the following items:

a. Meeting minutes from June 25, 2026
b. Closed Session meeting minutes from June 25, 2026
c. PAC Policies x5 (hard copy of policy list will be present at the meeting).
d. Avel Emergency and Teledigm Health Reports
e. Summary of Operations Report
f. Medical Staff/ Credentialing Report
g. Annual Human Resources Report
h. Annual Compliance PEPPER Report

Vicky Robinson made a motion, second by Genelle Deist to approve all items listed above. Motion carried.

V. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of June 2026 Operating Statement had a positive margin of $27,378 with a YTD positive margin of $278,831. Vicky Robinson recommended that Melinda revise the title of one column on the Profit (Loss) Statement to "Non-Audited Financials". Melinda noted she would make the change *Vicky Robinson made a motion, seconded by Brady Griffin to approve the June 2026 financials. Motion Carried.* 7/22/2026- Mindy received bids for a new $500,000 CD for 1 year. Bids received were Landmands 4.01%, Exchange State Bank 3.96% and Audubon State Bank 4.10%. New CD was opened at Audubon State Bank.
VI. COMLIANCE/QUALITY/RISK MANAGEMENT
Melanie Larsen presented the Compliance/Quality/Risk Management Reports.
VII. BOARD TRUSTEE UPDATE
Callen provided an update on trustee recruitment and reported that a prospective Board Member is expected to be presented for appointment at the August 27th Board meeting. Marlene, Genelle, and Anne are due for reappointment after January 1, 2027. Vicky Robinson provided notice of her intent to resign from the Board of Trustees, effective August 27, 2026, contingent upon the appointment of a new Board member
VIII. APPROVALS
Callen Weispfennig presented the University of Iowa Epic (Cosmos Participation) Contract for approval. Callen recommended University of Iowa EPIC Cosmos participation. *Vicky Robinson made a motion, second by Brady Griffin, to approve the University of Iowa Epic (Cosmos Participation) Contract as presented. Motion carried.* Melanie Larsen presented the 2025-2026 Annual Reports for Quality, Safety, Risk Management, Utilization Review, Infection Prevention, Organ and Tissue Donation, Peer Review, and Credentialing for review and approval. (See attached) *Genelle Deist made a motion second by Brady Griffin, to approve the Annual Reports for Quality, Safety, Risk Management, Utilization Review, Infection Prevention, Organ and Tissue Donation, Peer Review, and Credentialing as presented. Motion carried.* Melanie Larsen presented the 2025-2026 Annual Integrity and Compliance Report for review and approval. (See attached). *Brady Griffin made a motion, second by Genelle Deist, to approve the Annual Integrity and Compliance Report as presented. Motion Carried.* Melanie Larsen and Cassey Neumann presented the Annual Medical Staff Procedural Guidelines for review and approval. (See attached). *Vicky Robinson made a motion, second by Brady Griffin, to approve the Annual Medical Staff Procedural Guidelines as presented. Motion Carried.* Cassey Neumann presented the PAC policies and procedures for review and approval. (see attached) • Hospitalist Coverage- Medical Staff (New) *Brady Griffin made a motion, second by Genelle Deist, to approve the PAC policies as presented.* Added to approval: Second Call IFT Contract. Starting on August 1, 2026.

Brady Griffin made a motion, second by Vicky Robinson, to approve the Second Call IFT Contract.
IX. BOARD TOUR: FACILITY REVIEW
Board members participated in a guided tour of the hospital and clinic facilities as part of the "Day in the Life" initiative. The tour provided members with an updated overview of the organization, departments, and daily operations. The Board expressed support for making the tour a standard part of new Board member orientation and a routine Board activity.
X. CEO REPORT
Callen Weispfennig presented the CEO Report, which included the following updates and discussion points: 1. Facility Tour Debrief: Following the facility tour, Callen provided a recap of the findings and recommendations from OPN Architects and Murray Company. The discussion included an overview of potential long-term facility projects and capital needs identified through the master facility planning process. 2. Potential Clinic Relocation Property: Callen provided an update regarding the potential acquisition of property for future clinic relocation. The Board discussed the need to determine its level of interest in continuing conversations with the property owner and whether to consider a proactive offer at or above market value. This item will remain on future agendas as part of the broader discussion surrounding ACMH's long-term strategic plan and capital reinvestment priorities. 3. Rural Physicians Group (RPG): Callen provided a follow-up on the Rural Physicians Group opportunity. Callen, Cassey, and Dr. Maire completed reference calls with three hospitals currently utilizing the model and shared key themes from those candid discussions. The Board discussed the potential benefits, risks, and operational considerations associated with a change in provider staffing model. This topic will return at a future meeting when additional Board members are present. Callen and Mindy will also prepare a formal pro forma analysis for Board review. 4. FY27 CEO Performance Goals: Callen presented proposed updates to the FY27 CEO performance goals associated with the at-risk compensation program. Three new/replacement metrics were recommended—one within the People quadrant and two within the Medical Staff quadrant. All 9 other remaining performance measures were carried forward from the prior year. Same structure will be carried forward; performance can be measured in the 4 quadrants, or as 12 individual metrics, this is at the board’s discretion.
XI. BOARD COMMENTS
Call for Board comments was made. No comments were made.
XII. ADJOURNMENT
Vicky Robinson made a motion, second by Brady Griffin, to adjourn the meeting at 2:25 p.m. Motion Carried.

Brett Irlmeier, Vice Board Chair

Marlene Ballou, Board Secretary/Treasurer