Audubon County Memorial Hospital Board of Trustees
Meeting Minutes
June 25, 2026, at 12:00 pm (Noon)
Community Health Center

ATTENDANCE

Board Members Present:	Michelle Sprague, Brett Irlmeier, Vicky Robinson, Brady Griffin, Marlene Ballou, Anne Miller
Absent:	Genelle Deist
Staff Present:	Callen Weispfennig, Melanie Larsen, Melinda Alt, Cassey Neumann, Al Comito, Haillie Bruch
Others Present:	Amy Blackwell, Cameron Byers, Cody Patten, Michael Patterson

I. CALL TO ORDER

Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.

II. AGENDA APPROVAL

Vicky Robinson made a motion, seconded by Brady Griffin to approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No Comments.

IV. RURAL PHYSICIANS GROUP

Callen Weispfennig introduced Cameron Byers, Cody Patten, and Michael Patterson with the Rural Physicians Group. Rural Physicians Group provided a presentation to the Board of Trustees.

Callen will conduct follow up with the Board of Trustees regarding additional information pertaining the Rrual Physicians Group.

V. CONSENT AGENDA

The Board of Trustees reviewed the following items:

a. Meeting minutes from May 28, 2026
b. Closed Session meeting minutes from May 28, 2026
c. PAC Policies x71 (hard copy of policy list will be present at the meeting).
d. Avel Emergency and Teledigm Health Reports

Brett Irlmeier made a motion, second by Vicky Robinson to approve all items listed above. Motion carried.

VI. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of May 2026 Operating Statement had a negative margin of $38,828 with a YTD positive margin of $251,453.

Vicky Robinson made a motion, seconded by Brady Griffin to approve the May 2026 financials. Motion Carried.

CD #613012 with Exchange State Bank matured on 6/2/2026 for $716,909.98. Bids were Landmands Bank 3.81%, Exchanged 3.65% and Audubon State Bank passed. The CD was reinvested at the highest rate of 3.81% at Landmands for 1 year.

CD #39993 with Audubon State Bank matured on 6/14/2026 for $964,612.48. Bids were Landmands Bank 3.81%, Audubon State Bank 4.0% and Exchange State Bank 4.05%. The CD was reinvested at the highest rate of 4.05% at Exchange State Bank for 1 year.

CD #39992 with Audubon State Bank matured on 6/14/2026 for $711,032.36. Bids were Landmands Bank 3.81%, Audubon State Bank 4.0% and Exchange State Bank 4.05%. The CD was reinvested at the highest rate of 4.05% at Exchange State Bank for 1 year.

CD #39994 with Audubon State Bank matured on 6/14/2026 for $1,260,307.37. Bids were Landmands Bank 3.81%, Audubon State Bank 4.0% and Exchange State Bank 4.05%. The CD was reinvested at the highest rate of 4.05% at Exchange State Bank for 1 year.

VII. COMLIANCE/QUALITY/RISK MANAGEMENT

Melanie Larsen presented the Compliance/Quality/Risk Management Reports.

VIII. SUMMARY OF OPERATIONS

Cassey Neumann presented the Summary of Operations.

IX. MEDICAL STAFF / CREDENTIALING REPORT

Haillie Bruch gave the Medical Staff report and credentialing recommendations. The following requests for privileges for the medical staff were reviewed:

Initial Appointment to Active Medical Staff:

1. David Nystrom, DO (ACMH)

Initial Appointment to Allied Health Staff:

1. Jose Luis Salazar Arce, ARNP (Flowstate Mental Health)

Reappointment to Consulting Medical Staff:

1. Robert Armbruster, MD (Methodist Cardiology Group)
2. Mark Julian, MD (Iowa Radiology)
3. Alex Essenmacher, MD (Iowa Radiology)
4. Brian Waynia, DO (Iowa Radiology)

30-Day extension of Privileges:

1. Joseph Ayoub, MD (Methodist Cardiology Group)
2. Kyle Ulveling, MD (Iowa Heat Center)

Resignations:

1. Rae McDivitt, ARNP (ACMH)

2. Shannon Larson, CRNA (Heartland Anesthesia)

Action: Based on this review, it is the Board's opinion that the above applicants meet the requirements for initial appointments, reappointments, and resignations from the Medical Staff based on the supporting documentation, and documented appropriate education, training, experience, and current competency, from information received during the credentialing and privileging process.
Brett Irlmeier made a motion, seconded by Brady Griffin, to approve the above credentialing recommendations as presented. Motion carried.

X. APPROVALS

Melinda Alt presented the FY2027 Operating, Major, Minor, and Capital Budget for approval. (See attached)
Vicky Robinson made a motion, seconded by Brady Griffin to approve the FY2027 Operating, Major, Minor, and Capital Budget as presented. Motion carried.

Callen Weispfennig presented the Annual Review and Approval of Contracts for approval. (See attached).
Each of the Departments Heads are responsible for the contracts in their department and review each contract they are responsible for on an annual basis. All updates throughout the year are sent from Department Heads to their Chief supervisor, then to the CEO for final approval.
Marlene Ballou made a motion, second by Anne Miller, to approve the Annual Contracts list as presented. Motion carried.

Melanie Larsen presented the Annual Quality Assessment and Performance Improvement Program Plan for approval. (See attached)
Brady Griffin made a motion second by Marlene Ballou, to approve the Annual Quality Assessment and Performance Improvement Program Plan as presented. Motion carried.

Melanie Larsen presented all CAH policies and procedures for review and approval. (See attached).
Brady Griffin made a motion, second by Marlene Ballou, to approve the PAC policies as presented. Motion Carried.

Melanie Larsen presented ACMH Departmental Services for review and approval. (See attached).
Brady Griffin made a motion, second by Marlene Ballou, to approve the PAC policies as presented. Motion Carried.

Haillie Bruch presented the Annual Peer Review and Credentialing Report for approval. (See attached).
Anne Miller made a motion, second by Vicky Robinson, to approve the Annual Peer Review and Credentialing Report as presented. Motion Carried.

Haillie Bruch presented the Clinical Department Heads for approval. (see attached).
Vicky Robinson made a motion, second by Brady Griffin to approve the Clinical Department Heads as presented. Motion carried.

Cassey Neumann presented the following policies for approval:

a. Student Nurse Supervisor – New
b. Low Patient Volume Staffing – New

Marlene Ballou made a motion, second by Anne Miller, to approve the PAC policies as presented. Motion carried.

XI. BOARD OF TRUSTEE RECRUITMENT
Callen Weispfennig presented the list of recommendations of future Board of Trustee members. Callen will contact the individuals recommended regarding interest in being a Board of Trustee. Callen will provide updates to the board.
XII. CEO REPORT
Callen Weispfennig presented the CEO Report, which included the following updates and discussion points: • We have not received a final signed document regarding the departing physician. We have communicated to the attorneys representing ACMH the final terms and conditions. Callen will provide an update to the board when the attorney's respond.
XIII. Executive Closed Session Iowa Code §21.5(1)(l) – Annual CEO Evaluation
Anne Miller made a motion to move out of open session. Vicky Robinson seconded the motion. Motion carried. The board went out of open session at 2:02 pm. Brady Griffin made a motion to move into closed session. Anne Miller seconded the motion. Motion carried. The board went into closed session at 2:04 pm. Anne Miller made a motion to move out of closed session. Vicky Robinson seconded the motion. Motion carried. The Board exited closed session at 2:41 p.m. Marlene Ballou made a motion to move into open session. Vicky Robinson seconded the motion. Motion carried. The Board moved into open session at 2:41 p.m.
XIV. BOARD COMMENTS
Brett Irlmeier made a motion, second by Brady Griffin to approve action discussed in closed session. Motion Carried.
XV. ADJOURNMENT
Vicky Robinson made a motion, second by Brady Griffin, to adjourn the meeting at 3:08 p.m. Motion Carried.

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Michelle Sprague, Board Chair Marlene Ballou, Board Secretary/Treasurer