

**Audubon County Memorial Hospital Board of Trustees
Meeting Minutes**

August 27, 2026, at 12:00 pm (Noon)
Community Health Center

ATTENDANCE			
Board of Trustees:		Staff:	
O	Michelle Sprague, Board Chair	X	Callen Weispfennig, CEO
X	Brett Irlmeier, Vice Chair	X	Melanie Larsen, COO
X	Marlene Ballou, Secretary/Treasurer	X	Melinda Alt, CFO
O	Vicky Robinson, Trustee	X	Amy Blackwell, Executive Assistant
X	Genelle Deist, Trustee		
X	Anne Miller, Trustee		
X	Brady Griffin, Trustee		
Others Present:			
X	Sam Graeve		

I. CALL TO ORDER
Brett Irlmeier, Vice Chair, called the meeting to order at 11:59 a.m.
II. AGENDA APPROVAL
Brady Griffin made a motion, seconded by Genelle Deist To approve the agenda, in accordance with the Code of Iowa Open Meetings Law. Motion carried.
III. PUBLIC COMMENTS
No Comments.
IV. CONSENT AGENDA
The Board of Trustees reviewed the following items: a. Meeting minutes from July 23, 2026 b. PAC Policies x3 (hard copy of policy list will be present at the meeting). c. Avel Emergency, Teledigm Health Report, and Flowstate Health Report Q2 d. Summary of Operations Report e. Medical Staff/ Credentialing Report f. Human Resources Report • Suggestion was made to make the Human Resources Report quarterly; notable events to be communicated case-by-case g. Annual ACMH and Clinic Reports h. Compliance & Integrity Work Plan & Program Attachment A i. 2027 Board of Trustees Meeting Dates • Discussion occurred, November and December 2026 meeting dates were modified to 12/3/26 and 12/31/26 per request. Genelle Deist made a motion, second by Brady Griffin to approve all items listed above. Motion carried.

V. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports, budget scorecard, balance sheet, monthly cash summary, and accounts receivables. The financial report for the month of July 2026 Operating Statement had a negative margin of \$123,399 with a YTD negative margin of \$123,399.

Discussion occurred regarding unrealized losses of (~\$55k) on the month, citing market variability with Ameriprise portfolio. Melinda noted after a recent discussion with Callen; trialing a reformatted report to clearly note operating margin separate from inclusion of unrealized market gains/losses for clarity of operating performance. Both will still be clearly represented in the financials.

Brady Griffin made a motion, seconded by Marlene Ballou to approve the July 2026 financials. Motion Carried.

Melinda presented that 2 CD matured at Landmands- CD 23645 matured 8/3/2026 for \$646,750.73 and CD 24595 matured 8/4/2026 for \$781,830.68. Bids for the CDs were Landmands 4.06%, Audubon State Bank 4.15% and Exchange State Bank 3.52%. CDs were moved to Audubon State Bank for 12 months.

VI. COMPLIANCE/QUALITY/RISK MANAGEMENT

Melanie Larsen presented the Compliance/Quality/Risk Management Reports. (See attached).

VII. APPROVALS

- a. Infection Prevention Committee Report: Melanie Larsen presented the Infection Prevention Committee Report. (See attached)
- b. Board of Trustee Appointment Vote: Callen Weispfennig noted Vicky Robinson's pending resignation from last month and proposed the appointment of Sam Graeve to fill the remainder of Vicky's term.
 - a. Brady Griffin made a motion, seconded by Marlene Ballou, to accept Vicky Robinson's resignation and appoint Sam Graeve to serve the remainder of the term. Motion carried.
- c. FY27 Capital: Courtesy Shuttle Van (grant funded): Callen Weispfennig introduced the approval item. The grant is written with several local foundations in mind. AHF has also verbalized an interest in this project and committed consideration for any necessary gap funding. At this time, ACMH is committing to receiving the funded asset and responsible only for operating costs (fuel & insurance). Discussion occurred regarding storage for the van, ACMH leaders noted adequate storage already exists. Board verbalized support for hearing future needs for additional storage space if need is identified.
- d. Provider Recruitment Engagement Approval: Callen Weispfennig presented four different firms for consideration regarding the need for future Provider Recruitment Engagement: Jackson Search was named as recommended for review and approval. (See attached).

Anne Miller made a motion, second by Genelle Deist, to approve Infection Prevention Committee Report, Courtesy Shuttle Van, and Provider Recruitment Engagement: Jackson Search Vendor. Motion Carried.

VIII. BOARD OF TRUSTEES BYLAWS & CAPITAL EXPENDITURE, LEASING AND FINANCING POLICY UPDATES

Callen discussed proposed revisions to the Board of Trustees Bylaws, including a restructuring of Article XII to remove operational-level language and organize the remaining provisions in a manner consistent with the broader Bylaws document.

Callen also presented a proposed new Finance Policy [FIN001], referenced within the revised Article XII, to provide more comprehensive guidance related to operational expenditures, leasing, financing, and corporate controls. The proposed revisions are intended to clarify areas not specifically addressed within the current Bylaws, align governance provisions with applicable state statute, strengthen corporate control practices, and modernize expenditure thresholds.

Following discussion, consideration of the proposed Bylaws revisions and Finance Policy [FIN001] was tabled until the next meeting to allow additional time for Board review.

IX. CEO REPORT

Callen Weispfennig presented the CEO Report, including the following updates and discussion:

Rural Physicians Group: Discussed and agreed to defer further consideration for approx. six months, with plans to revisit in February 2027.

Church Property: Provided follow-up regarding the neighboring church property and reviewed a proposed response letter. Board discussed and supports letter as a next step and update to church council and leadership.

ACED Property Inquiry: Discussed a vacant property opportunity along Hwy 71 in downtown Audubon. No further consideration planned at this time.

Exira Clinic Property: Discussed a request from an adjacent business to purchase a portion of the Exira clinic lot for expanded parking. ACMH will retain the property and decline the request at this time.

Board Facility Tours: Several trustees are still completing facility tours and “day in the life” walks. Feedback will be consolidated following completion. Chemo/infusion, OR improvements, and clinic capacity were noted as potential future priorities.

Congressman Feenstra Visit: Congressman Feenstra’s staff visited ACMH last week for discussion of 340B, RHTP funding, and a facility tour.

Cass Health Grant Support: ACMH provided a letter of support for Cass Health’s birthing program grant application while recognizing ACMH’s existing partnership with Myrtue and Dr. Anderson.

X. BOARD COMMENTS

A call for Board comments was made. Brett reiterated discussion from the Bylaws agenda item, noting the Board values appropriate visibility into non-routine capital spending while maintaining its trust and support of ACMH administration to carry out day-to-day operational decisions and management.

XII. ADJOURNMENT

Sam Graeve made a motion, second by Marlene Ballou, to adjourn the meeting at 1:54 p.m. Motion Carried.